

# **NORTH CAROLINA DOCUMENT RECORDING STANDARDS**

(Effective 7-1-2002)

Documents fully executed and recorded on or after July 1, 2002, must meet GS 161-14(b) as follows:

1. Document must be on 8 ½ x 11 or 8 ½ x 14 paper
2. Document must have a three (3) inch blank margin at the top of the first page and ½ inch blank margin on remaining sides of the first page and on all subsequent pages.
3. Black type on white paper.
4. Font size no smaller than 10 points (Blanks in an instrument may be completed in pen and corrections to an instrument may be made only in pen).
5. Only one-sided typed or printed text.
6. Type of instrument at top of first page below the three inch blank margin.

If instrument does not meet requirements outlined above, Register of Deeds shall register the instrument after collecting a \$25.00 fee for non-standard documents as required by GS 161-10(a)(19). If an instrument fails to meet the requirement of font size (less than 10 points), the Register of Deeds may record without collecting the non-standard fee charge.