

TENTATIVE AGENDA AND MEETING NOTICE
WATAUGA COUNTY BOARD OF COMMISSIONERS
TUESDAY, NOVEMBER 18, 2025 AT 5:30 PM
WATAUGA COUNTY ADMINISTRATION BUILDING
COMMISSIONERS' BOARD ROOM

TIME	#	TOPIC	PRESENTER	PAGE
5:30	1	CALL REGULAR MEETING TO ORDER		
	2	APPROVAL OF MINUTES <ul style="list-style-type: none"> ▪ NOVEMBER 4, 2025, REGULAR MEETING ▪ NOVEMBER 4, 2025, CLOSED SESSION 		3
	3	APPROVAL OF THE NOVEMBER 18, 2025, AGENDA		12
5:35	4	PUBLIC COMMENT <ul style="list-style-type: none"> ▪ WILL LAST UP TO ONE HOUR, DEPENDING ON THE NUMBER OF SPEAKERS 	CHAIRMAN EGGERS	13
5:40	5	RESOLUTION IN SUPPORT OF ADDRESSING THE ACCESSIBILITY AND AFFORDABILITY OF EARLY CHILDHOOD EDUCATION IN THE STATE OF NORTH CAROLINA	CHAIRMAN EGGERS	14
5:45	6	ORDINANCE TO REGULATE SOLICITATION	CPT PRESTON RUSSELL	17
5:50	7	EMERGENCY SERVICES MATTERS <ul style="list-style-type: none"> A. EMS EQUIPMENT REQUEST B. EMS VEHICLE REQUEST C. PROCUREMENT OF EQUIPMENT AND SUPPLIES FOR EMS DIVISION D. PROCUREMENT OF NETCLOCK EQUIPMENT 	WILL HOLT JUAN BOWEN	22 27 40 52
5:55	8	TAX MATTERS <ul style="list-style-type: none"> A. MONTHLY COLLECTIONS REPORT B. REFUNDS AND RELEASES 	TYLER RASH	60 62
6:00	9	MISCELLANEOUS ADMINISTRATIVE MATTERS <ul style="list-style-type: none"> A. CHANGE ORDER 11 FOR EMERGENCY SERVICES FACILITY B. EMERGENCY WATERSHED PROTECTION ENGINEERING SERVICES SELECTION C. OLD COVE CREEK PROJECT BID AWARD D. BUDGET AMENDMENT E. BOARDS AND COMMISSIONS F. ANNOUNCEMENTS 	DERON GEOUQUE	67 71 81 83 85 89
6:05	10	COMMISSIONERS' COMMENTS		91
6:10	11	BREAK		91

TIME	#	TOPIC	PRESENTER	PAGE
6:20	12	CLOSED SESSION		91
		<ul style="list-style-type: none"> ▪ ATTORNEY-CLIENT MATTERS PER G. S. § 143-318.11(A)(3) <ul style="list-style-type: none"> ▪ Including Case No. 5:25-cv-157, <i>Watauga County Voting Rights Task Force v. Watauga County Board of Elections</i> ▪ ACQUISITION OF REAL PROPERTY PER G.S. § 143-318.11(A)(5) 		
6:30	13	ADJOURN		

AGENDA ITEM 2:

APPROVAL OF MINUTES:

November 4, 2025, Regular Meeting

November 4, 2025, Closed Session

MEETING MINUTES
WATAUGA COUNTY BOARD OF COMMISSIONERS
TUESDAY, NOVEMBER 4, 2025

The Watauga County Board of Commissioners held a regular meeting on Tuesday, November 4, 2025, at 5:30 P.M. in the Community Room located in the Watauga County Recreation Center in Boone, North Carolina.

1. CALL REGULAR MEETING TO ORDER

Chairman Eggers called the meeting to order at 5:31 P.M. The following were present:

PRESENT: Braxton Eggers, Chairman
 Todd Castle, Vice-Chairman
 Emily Greene, Commissioner
 Tim Hodges, Commissioner
 Ronnie Marsh, Commissioner
 Nathan Miller, County Attorney
 Deron Geouque, County Manager
 Katie Hancock, Clerk to the Board

Chairman Eggers offered the prayer and Vice-Chairman Castle led the Pledge of Allegiance.

2. APPROVAL OF MINUTES

Chairman Eggers presented the October 21, 2025, regular and closed session meeting minutes.

Commissioner Greene, seconded by Vice-Chairman Castle, moved to approve the October 21, 2025, regular meeting minutes as presented.

VOTE: Aye – 5
 Nay – 0

Commissioner Greene, seconded by Vice-Chairman Castle, moved to approve the October 21, 2025, closed session minutes as presented.

VOTE: Aye – 5
 Nay – 0

3. APPROVAL OF AGENDA

Chairman Eggers called for additions or corrections to the November 4, 2025, agenda.

Chairman Eggers requested the following addition:

- Agenda Item 4A: Resolution Honoring Veterans Day

Commissioner Hodges, seconded by Commissioner Marsh, moved to approve the November 4, 2025, agenda as amended.

VOTE: Aye – 5
Nay – 0

4. PUBLIC COMMENT

- **Laura Aiken** spoke in opposition to corruption and stated that individual rights are under attack locally. She expressed concern regarding efforts to disenfranchise Appalachian State University students and stated that those siding with Senator Ralph Hise should be ashamed of themselves.
- **Rick Woods**, a resident of Watauga County, spoke in support of Senate Bill 759, stating that it only changes the method of electing County Commissioners to allow residents in each district to vote for a candidate to represent their district, providing more accurate representation. He noted that he is among the voters considered disenfranchised and will be eligible to vote again in 2026. In response to concerns about money spent on the related lawsuit, Mr. Woods stated that Democrats previously paid \$35,000 to hire a lawyer from Asheville to challenge the bill. He added that the language of the referendum was unclear before his time expired.

4A. RESOLUTION HONORING VETERANS DAY

Chairman Eggers presented a resolution honoring Veterans Day. The resolution recognizes the service, sacrifice, and continued contributions of veterans in Watauga County and across the nation.

Chairman Eggers expressed his deep appreciation for the veterans in the community. He also noted an email he received commending Ms. April Goodman and Ms. Jennifer Kemp for their outstanding assistance in helping a veteran obtain needed services.

Commissioner Marsh, seconded by Vice-Chairman Castle, moved to adopt the resolution honoring Veterans Day as presented.

VOTE: Aye – 5
Nay – 0

5. ACCEPTANCE OF 2025 TOBACCO TRUST FUND COMMISSION GRANT AWARD

Mr. Richard Boylan, Area Specialized Agent in Agriculture with the NC Cooperative Extension, presented the 2025 Tobacco Trust Fund Commission grant titled “Small Farm Equipment for NWN” in the amount of \$46,906.15. The grant will support expansion of the shared-use farm equipment program serving small and new farmers in Watauga and surrounding counties.

Mr. Boylan noted that the Tobacco Trust Fund Commission waived the County match requirement. In response to questions from Chairman Eggers, he explained that the program operates through an appointment-based system, allowing farmers to check out and return equipment for a rental fee.

At the end of the year, staff will assess maintenance needs and overall program sustainability. When asked by Commissioner Hodges if the Extension would deliver equipment, Mr. Boylan responded that they would not, though he occasionally assists with requests.

Commissioner Hodges, seconded by Vice-Chairman Castle, moved to approve acceptance of the Tobacco Trust Fund Commission grant and authorize the County Manager to sign the necessary documents.

VOTE: Aye – 5
Nay – 0

6. MAINTENANCE MATTERS

A. Vehicle Purchase

Maintenance Director Robert Marsh presented bid results for the purchase of a three-quarter-ton, four-wheel-drive pickup truck with a utility bed, as approved in the FY 2025-26 Maintenance Department budget. Two bids were received: Piedmont Trucks of Greensboro at \$68,651.66 and Randy Marion Ford of West Jefferson at \$66,670.30.

Chairman Eggers inquired whether the County still utilizes state contracts, and County Manager Geouque confirmed that staff use state contract pricing when working with dealerships. Commissioner Marsh asked about the cause of the price increase, to which Mr. Marsh responded that pricing had risen significantly since the spring. Mr. Geouque added that a budget transfer would not be necessary, as sufficient funds were identified within the Maintenance Department budget.

Commissioner Marsh, seconded by Commissioner Greene, moved to award the bid for a three-quarter-ton, four-wheel-drive pickup truck with a utility bed to Randy Marion Ford of West Jefferson in the amount of \$66,670.30.

VOTE: Aye – 5
Nay – 0

B. Health Department Boiler Deductive Change Order Request

Maintenance Director Robert Marsh presented a deductive Change Order Request for the Health Department Boilers Project. The Board had previously approved installation of high-efficiency boilers at a total cost of \$98,500. After the existing boilers failed on October 28, 2025, staff temporarily restored heat to the facility but determined that the high-efficiency units would require stainless steel ductwork and additional installation time.

To restore reliable heat more quickly, staff recommended substituting standard-efficiency boilers. This modification reduces the total project cost by \$20,635.

Mr. Marsh clarified that the request is a modification to the original bid rather than a traditional change order. He noted that standard-efficiency boilers perform reliably, though they may use slightly more gas over time, and confirmed that the units carry a warranty. In response to questions from the Board, he added that the boilers could be built and installed within approximately two weeks.

Vice-Chairman Castle, seconded by Commissioner Hodges, moved to approve the deductive Change Order in the amount of \$20,635 for the Health Department Boilers Project, substituting standard-efficiency boilers for the previously approved high-efficiency models.

VOTE: Aye – 5
Nay – 0

7. WINDOWS SERVER UPGRADE AND VIRTUALIZATION CHANGE

IT Director Drew Eggers presented a request to purchase Windows Server 2025 Datacenter licenses and 325 Client Access Licenses (CALs) to replace the County's current Windows Server 2019 licenses. The upgrade is necessary to maintain software compatibility and enhance system security.

Mr. Eggers explained that the County will also transition its virtualization environment from VMware to Microsoft Hyper-V. VMware support has become increasingly difficult, and associated costs have doubled in recent years. The new Server 2025 licenses will support this migration without additional virtualization expenses. The total project cost is \$77,561.95, with funds available in the current fiscal year budget.

During discussion, Commissioner Marsh asked about the life expectancy of the upgrade. Mr. Eggers responded that it should remain viable for a minimum of four years.

Commissioner Greene, seconded by Commissioner Marsh, moved to approve the purchase of Windows Server 2025 Datacenter licenses and 325 Client Access Licenses (CALs) in the amount of \$77,561.95.

VOTE: Aye – 5
Nay – 0

8. ACCEPTANCE OF BOND – MAPLE VIEW LANE

Planning and Inspections Director Jason Walker presented a request to accept a road bond for the paving of Maple View Lane, submitted by Sergio Luna of Clearwater Construction. The request was made in accordance with Chapter 18 – Subdivisions and Multi-Unit Structures, Article VII, Section 3, which permits deferment of improvements when the subdivider posts a bond equal to the estimated cost of the deferred work plus 20%.

Mr. Walker stated that J. Patrick Warren, P.E., inspected Maple View Lane and reviewed the cost estimate prepared by Main & Main, finding it acceptable. The total bond amount, including the 20% addition, is \$60,000.

Mr. Walker noted that a road bond must be in place before the project can proceed to the Planning Board. Chairman Eggers asked County Attorney Nathan Miller for his opinion, and Mr. Miller confirmed that the bond was satisfactory. Commissioner Marsh expressed concern that the proposed two-inch asphalt layer seemed thin, and Mr. Walker explained that the section of roadway is nearly flat, with little to no grade.

Commissioner Hodges, seconded by Commissioner Marsh, moved to accept the bond for Maple View Lane in the amount of \$60,000.

VOTE: Aye – 5
Nay – 0

9. PURCHASE OF 2025 JOHN DEERE DOZER – SANITATION DEPARTMENT

Operations Services Director Chris Marriott presented a request to purchase a 2025 John Deere 450P-Tier Utility Dozer from James River Equipment of Charlotte, the lowest bidder, at a cost of \$175,034.88. The new dozer will replace a 1998 model that has become unreliable and costly to maintain. Funds are available through reallocation within the Sanitation Department's FY 2025-26 budget, primarily from capital outlay originally designated for an air curtain burner project. Staff also requested authorization to declare the 1998 dozer as surplus once the new equipment is delivered.

Mr. Marriott explained that James River Equipment in Charlotte had the unit on site and offered the best price. Vice-Chairman Castle inquired about the potential sale price of the 1998 model, and Mr. Marriott estimated around \$10,000. Commissioner Marsh emphasized the importance of not delaying the air curtain burner purchase and noted that it is a cleaner way to manage brush disposal.

Commissioner Marsh, seconded by Commissioner Greene, moved to approve the purchase of the 2025 John Deere 450P-Tier Utility Dozer in the amount of \$175,034.88 from James River Equipment of Charlotte and declare the existing 1998 dozer as surplus.

VOTE: Aye – 5
Nay – 0

10. MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Inmate Catastrophic Insurance Contract

Finance Director Deron Geouque presented a request to renew the County's catastrophic insurance policy with Sirius America Insurance Company, which covers large medical claims for inmates. The renewal premium is \$25,047 with a \$5,000 deductible, representing an increase of \$726 from the previous year. Funds of \$35,000 are available in the current Detention budget to cover the contract.

Commissioner Hodges, seconded by Commissioner Marsh, moved to approve the renewal contract with Sirius America Insurance Company in the amount of \$25,047.

VOTE: Aye – 5
Nay – 0

B. Adoption of Capital Projects Ordinance – Middle Fork Greenway (Boone Gorge Park)

Mr. Geouque presented a Capital Projects Ordinance to establish the Middle Fork Greenway - Boone Gorge Park project. The ordinance formally appropriates funds and authorizes the County to proceed in accordance with North Carolina General Statutes, Chapter 159, Section 13.2. Total project funding is \$4,215,000, including contributions from Blue Ridge Conservancy (\$1,635,000), Watauga County TDA (\$1,480,000), Division of Water Resources Grant (\$500,000), Parks & Recreation Trust Fund Grant (\$500,000), and Recreation Trails Program Grant (\$100,000).

During discussion, Commissioner Marsh confirmed that the project funds will span multiple fiscal years. It was noted that adopting the ordinance is necessary to manage the project.

Commissioner Marsh, seconded by Commissioner Greene, moved to adopt the Capital Projects Ordinance for the Middle Fork Greenway - Boone Gorge Park.

VOTE: Aye – 5
Nay – 0

C. Boards and Commissions

Watauga Medical Center, Inc. Board of Trustees

County Manager Deron Geouque presented a request from the Watauga Medical Center, Inc. Board of Trustees to appoint the following individuals to the Board of Trustees for a three-year term beginning January 1, 2026, and ending December 31, 2028: Mr. Jonathan Allen, Mr. Jim Deal, and Mr. Chris Wilcox. The appointments were unanimously approved by the Watauga Medical Center Board of Trustees at their October 23, 2025 meeting.

This item was presented for first reading. The Board chose to utilize the first reading and did not proceed with the appointments at this time.

Board of Adjustment

Mr. Geouque presented a request regarding the Board of Adjustment. The terms of Mr. Kenny Baughman and Mrs. Jenna Isenhour are expiring, and both have expressed a desire to continue serving. In addition, there is one vacant alternate position on the Board.

This item was presented for first reading. The Board chose to utilize the first reading and did not proceed with the appointments at this time.

Valle Crucis Historic Preservation Commission

Mr. Geouque presented a request regarding the Valle Crucis Historic Preservation Commission. The terms of Mr. Scott Jensen and Mr. Pat Brown are expiring, and both have expressed a desire to continue serving on the commission for a three-year term.

This item was presented for first reading. The Board chose to utilize the first reading and did not proceed with the appointments at this time.

Volunteer Application for Advisory Committees – Phillip Hardin

Mr. Geouque presented a volunteer application from Mr. Phillip Hardin of Banner Elk (Shawneehaw Township), expressing interest in serving on the Watauga County Board of Adjustment or the Watauga County Social Services Board. Mr. Hardin is currently the Economic Services Director for Buncombe County Health and Human Services and has 37 years of experience in social services, including serving as a Department of Social Services Director. He also served 12 years on the City of Asheville Board of Adjustment, including four years as Chair.

At this time, there is one vacant alternate position on the Watauga County Board of Adjustment, with the term expiring in November 2026. This item had previously been presented for first reading.

Chairman Eggers emphasized the importance of due diligence and background checks for individuals serving on boards and commissions. County Manager Geouque noted that background checks have not been conducted in the past. The Board discussed the difficulty of recruiting volunteers, identifying qualifications, and the desire to obtain additional information before taking action.

Commissioner Marsh, seconded by Commissioner Greene, moved to table the item to the next meeting.

VOTE: Aye – 5
Nay – 0

D. Budget Amendment

Mr. Geouque presented a request to draw down \$162,718.92 from the County's existing 911 fund balance. This expenditure is required to qualify for additional funding from the North Carolina 911 Board and will allow the County to procure necessary equipment and technology upgrades for the 911 Center.

Vice-Chairman Castle, seconded by Commissioner Marsh, moved to authorize the drawdown of \$162,718.92 from the 911 fund balance to access the additional NC 911 Board-approved funding for equipment purchases at the 911 Center.

VOTE: Aye – 5
Nay – 0

11. COMMISSIONER COMMENTS

- **Commissioner Marsh** expressed condolences for the recent passing of Jon Price, a Watauga County detention officer. He noted that Mr. Price was a dedicated public servant who took time to engage with inmates and support their well-being and faith.
- **Chairman Eggers** highlighted recent achievements of Watauga High School athletic teams, including women's cross country winning the state title, volleyball finishing as state runner-up, women's tennis also finishing as state runner-up, men's soccer performing strongly, and football completing another 10-0 season.

12. CLOSED SESSION

At 6:21 PM, Commissioner Marsh, seconded by Commissioner Greene, moved to go into Closed Session pursuant to G.S. § 143-318.11(a)(3) to discuss matters protected by attorney-client privilege, and pursuant to G.S. § 143-318.11(a)(5) to consider matters related to the acquisition of real property. County Attorney Miller noted that, under the attorney-client privilege provision, the Board would discuss Case No. 5:25-cv-157.

VOTE: Aye – 5
Nay – 0

At 8:09 PM, Commissioner Hodges, seconded by Vice-Chairman Castle, moved to resume the open meeting.

VOTE: Aye – 5
Nay – 0

13. ADJOURN

At 8:11 PM, Commissioner Marsh, seconded by Vice-Chairman Castle, moved to adjourn the meeting.

VOTE: Aye – 5
Nay – 0

Braxton Eggers, Chairman

ATTEST: Katie Hancock, Clerk to the Board

AGENDA ITEM 3:

APPROVAL OF THE NOVEMBER 18, 2025, AGENDA

AGENDA ITEM 4:

PUBLIC COMMENT

MANAGER'S COMMENTS:

Public Comment is scheduled for up to one hour, depending on the number of speakers.

AGENDA ITEM 5:

RESOLUTION IN SUPPORT OF ADDRESSING THE ACCESSIBILITY AND AFFORDABILITY OF EARLY CHILDHOOD EDUCATION IN THE STATE OF NORTH CAROLINA

MANAGER’S COMMENTS:

Chairman Eggers will present a resolution in support of addressing the accessibility and affordability of early childhood education in the State of North Carolina.

Board action is requested to adopt the resolution as presented.

STATE OF NORTH CAROLINA

COUNTY OF WATAUGA

**RESOLUTION IN SUPPORT OF ADDRESSING THE ACCESSIBILITY AND AFFORDABILITY
OF EARLY CHILDHOOD EDUCATION IN THE STATE OF NORTH CAROLINA**

WHEREAS, early childhood education is critical for the success and development of young children with proven impacts on learning, earning potential, and long-term wellbeing; and

WHEREAS, early childhood education provides real tangible benefits for parents, families, communities, businesses, and local economies; and

WHEREAS, the cost and accessibility of quality early childhood have become top concerns for families, employers, economic developers, and community leaders; and

WHEREAS, the cost of child care has risen rapidly in recent years, more than doubling in the United States since the year 2000, which means that the care that is available is often unaffordable; and

WHEREAS, the average cost of center-based infant care in North Carolina exceeded the cost of in-state tuition in the University of North Carolina System in the most recent academic year; and

WHEREAS, in Watauga County, the average cost of center-based infant care is now more than \$10,600, representing 12 percent of the median income of households with children in the county; and

WHEREAS, for families that can afford care, many face difficulties finding it, with the number of slots at licensed child care providers in North Carolina serving only half of children under the age of six, and only 80 percent of those with parents working or looking for work; and

WHEREAS, in Watauga County, licensed child care facilities cannot meet the demand from working parents, enrolling just two-thirds of children under age six with all parents working or looking for work; and

WHEREAS, since February 2020, North Carolina has seen a net loss of around 5 percent of its licensed child care programs with more expected to close in the coming months; and

WHEREAS, parents of young children who rely on child care to work make up about 10 percent of North Carolina's total labor force; and

WHEREAS, there were about 100,000 fewer parents of young children in North Carolina's labor force in 2024 than there were in 2019 in part because of child care related issues; and

WHEREAS, this crisis facing the early childhood education system is costing North Carolina's economy an estimated \$5.65 billion a year including more than \$4 billion in lost business activity and more than \$1 billion in state tax revenue; and

WHEREAS, solving child care issues for parents in North Carolina could increase our state's economic output by up to \$7.5 billion a year and create up to 60,000 jobs across the state; and

WHEREAS, since the 2018-19 Fiscal Year, Watauga County has invested \$395,000 in early childhood initiatives, including \$60,000 in 2025 to assist in the funding of the Pathways to Accreditation program; and

NOW, THEREFORE, BE IT RESOLVED THAT the Watauga County Board of Commissioners urges the North Carolina General Assembly to further address the accessibility and affordability of early childhood education in our state. This resolution shall be effective on and after its passage and shall be shared with the members of Watauga County's General Assembly delegation.

ADOPTED this the 18th day of November, 2025, by the Watauga County Board of Commissioners.

Braxton Eggers, Chairman
Watauga County Board of County Commissioners



ATTEST:

Katie Hancock, Clerk to the Board

AGENDA ITEM 6:

ORDINANCE TO REGULATE SOLICITATION

MANAGER'S COMMENTS:

The Watauga County Sheriff's Office has requested that the Board of Commissioners consider adopting an ordinance regulating solicitation within Watauga County.

The purpose of the proposed ordinance is to enhance public safety by reducing hazards to both motorists and pedestrians. The Sheriff's Office frequently responds to complaints involving individuals soliciting in roadways and along rights-of-way, which often result in traffic hazards, crash risks, and welfare concerns. The County Attorney has reviewed the proposed ordinance.

Board action is requested to adopt the proposed ordinance regulating solicitation within Watauga County.



WATAUGA COUNTY SHERIFF'S OFFICE

184 HODGES GAP ROAD
BOONE, NORTH CAROLINA 28607
(828) 264-3761 • FAX (828) 263-5345

LEN D. HAGAMAN, JR.
SHERIFF

To: Deron Geouque

From: Captain Preston Russell

Ref: Revise Ordinance to Regulate Solicitation

Sheriff Len Hagaman and the Watauga County Sheriff's Office respectfully request that the Board of Commissioners consider adopting the proposed ordinance to regulate solicitation within Watauga County.

The primary purpose of this ordinance is to enhance public safety by reducing hazards to both motorists and pedestrians. The Sheriff's Office routinely responds to complaints involving individuals soliciting in roadways and along rights-of-way. These incidents frequently result in traffic hazards, crash risks, and welfare concerns.

The proposed ordinance aims to address these safety issues by establishing clear regulations on solicitation activity within public roadways and high-traffic areas. The Sheriff's Office believes that adopting this ordinance will significantly improve roadway safety and reduce the number of complaints and dangerous encounters reported by citizens.

Respectfully,

A handwritten signature in black ink, appearing to be "P. Russell", written over a horizontal line.

Captain Preston Russell

NORTH CAROLINA

WATAUGA COUNTY

ORDINANCE TO REGULATE SOLICITATION

Article I. Purpose

WHEREAS, the Board of Commissioners for the County of Watauga, North Carolina wishes to prevent fraud and crime upon its citizens and those visiting and working in Watauga County.

WHEREAS, the Board of Commissioners for the County of Watauga, North Carolina wishes to preserve free speech for all persons;

WHEREAS, the Board of Commissioners for the County of Watauga, North Carolina wishes to narrowly tailor this Ordinance to prevent fraud and crime, and not to suppress constitutionally protected speech;

WHEREAS, the Board of Commissioners for the County of Watauga, North Carolina wishes to promote health, safety, and general welfare of its citizens;

NOW THEREFORE, the Board of Commissioners for the County of Watauga, North Carolina hereby adopts the following ordinance:

Article II. Authority

This Ordinance is enacted pursuant to the powers granted to Watauga County by North Carolina General Stat. 153A-121 and 153A-123

Article III. Jurisdiction

Pursuant to North Carolina Gen. Stat. 153A-122, This Ordinance shall apply to all areas of unincorporated Watauga County North Carolina which are not within the corporate limits of any municipality.

Article IV. Definitions

(A) **To beg, panhandle, or solicit contributions** shall be defined to include, without limitation, the spoken, written, or printed word or such other acts as are conducted in furtherance of the purpose of obtaining contributions;

(B) **Accosting another person** shall be defined as approaching or speaking to someone in such a manner as would cause a reasonable person to fear imminent bodily harm or the commission of a criminal act or damage to property in his immediate possession;

(C) **Intimidate another person** shall be defined as acting in such a way as would cause a reasonable person to fear bodily harm and therefore to do something he or she would not otherwise have done;

(D) **Forcing oneself upon the company of another person** shall be defined as:

(i) Continuing to request or solicit contributions in close proximity to the person addressed after that person has responded negatively;

(ii) Blocking the passage of the person addressed; or

(iii) Otherwise engaging in conduct which reasonably could be understood as intended to force a person to accede to demands.

(E) **Public place** shall be defined to include streets, highways, and roadways (including the shoulders and medians), sidewalks, alleys, and other public property, as well as county-owned and county-controlled property and private property open to the public unless permission to solicit has been obtained from the county or from the property owner or other person in authority.

(F) **Vocal appeal** shall be defined as begging, panhandling, or solicitation of contributions by spoken word or other verbal request.

(G) **Direct written appeal** shall be defined as begging, panhandling, or solicitation by handing to a person or attempting to hand to a person a written solicitation for immediate contributions.

(H) **Nighttime** shall be defined as the time from dusk to dawn.

(I) **Ordinance** The Watauga County Ordinance to Regulate Solicitation.

Article V

It shall be unlawful for any person to engage in begging, panhandling or soliciting within Watauga County or to engage in any begging, panhandling or soliciting, whether by a vocal appeal or direct written appeal:

(A) Within 20 Feet of view of an outside automated teller machine (ATM);

(B) While standing, walking or sitting on any public space, public street, highway or other public roadway; the shoulder or curb of a street, highway or other roadway; the median of a street, highway or other public roadway; or from any other place where the target of begging, panhandling or soliciting is a person(s) in a motor vehicle; or

(C) In a public place in a manner so as to intimidate another person or by accosting another person, or by forcing oneself upon the company of another person.

(D) In a public place by vocal appeal or direct written appeal during nighttime.

(E) Under the Influence of Drugs and or Alcohol.

Article VI

Penalty; Any person who violates this ordinance shall be guilty of a **Class 3 misdemeanor**; North Carolina Gen. Stat. 153A-123

Article VII

Severability

Should any portion of this Ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

ADOPTED this 18th day of November, 2025.

Braxton Eggers, Chairman
Watauga County Board of Commissioners

ATTEST:

Katie Hancock, Clerk to the Board

AGENDA ITEM 7:

EMERGENCY SERVICES MATTERS

A. EMS Equipment Request

MANAGER’S COMMENTS:

Mr. Juan Bowen, Emergency Services Chief, will request approval to purchase emergency medical equipment for the upfit of the current and ordered EMS fleet. The request includes three (3) Power Load devices, eight (8) LUCAS devices, and seven (7) stair chairs at a total cost of \$438,411.78.

The purchase represents an upgrade and expansion of existing equipment used by Watauga Medics, Inc. Funds are available for this purpose as part of the EMS capital project.

Board action is requested to approve the purchase of three (3) Power Load devices, eight (8) LUCAS devices, and seven (7) stair chairs in the amount of \$438,411.78 from Stryker Sales, LLC.



Watauga County Emergency Services

184 Hodges Gap Rd, Suite D
Boone, NC 28607
Phone 828-264-4235
Fax 828-265-7617



Fire Marshal ♦ Emergency Management ♦ EMS ♦ Communications ♦ County Safety

November 10th, 2025

To: Board of Commissioners

CC: Deron Geouque, County Manager
Katie Hancock, Clerk to the Board

Subject: EMS Equipment Request

Board of Commissioners,

Please consider my request for \$438,411.78 for the procurement of 3 Power Load devices, 8 LUCAS devices, and 7 stair chairs for the upfit of the current and ordered EMS fleet. This equipment is an upgrade and expansion of the current equipment used by Watauga Medics, Inc. Additionally, the ProCare purchase covers all equipment at 100% warranty, including parts, labor, technician travel, battery replacement, and annual preventative maintenance for the service life of the equipment. Funds have been budgeted for this purpose as part of this capital project.

Respectfully,

William Holt, MPA, CEM, NREMT-P
Emergency Services Director



Load (3), LUCAS (8), Chair (7)

Quote Number:11197023

Version:1

Prepared For:WAUTAUGA COUNTY EMER SVCS

Attn:

Quote Date:10/16/2025

Expiration Date:01/14/2026

Contract Start:10/15/2025

Contract End:10/14/2026

Remit to:Stryker Sales, LLC

21343 NETWORK PLACE

CHICAGO IL 60673-1213

USA

Rep:Ryan Jacobsma

Email:ryan.jacobsma@stryker.com

Phone Number:(912) 414-3571

Mobile:(912) 414-3571

Delivery Address		Sold To - Shipping		Bill To Account	
Name:	WAUTAUGA COUNTY EMER SVCS	Name:	WAUTAUGA COUNTY EMER SVCS	Name:	WAUTAUGA COUNTY EMER SVCS
Account #:	20299216	Account #:	20299216	Account #:	20299216
Address:	184 HODGES GAP RD STE D	Address:	184 HODGES GAP RD STE D	Address:	184 HODGES GAP RD STE D
	BOONE		BOONE		BOONE
	North Carolina 28607-8635		North Carolina 28607-8635		North Carolina 28607-8635

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	639005550003	MTS PWLD EXCLUDES FLOOR PLATE	3	\$31,546.80	\$94,640.40
2.0	99576-000063	LUCAS 3, v3.1 Chest Compression System, Includes Hard Shell Case, Slim Back Plate, (2) Patient Straps, (1) Stabilization Strap, (2) Suction Cups, (1) Rechargeable Battery and Instructions for use With Each Device	8	\$19,058.72	\$152,469.76
3.0	11576-000071	LUCAS External Power Supply	8	\$270.00	\$2,160.00
4.0	11576-000080	LUCAS 3 Battery - Dark Grey - Rechargeable LiPo	8	\$535.00	\$4,280.00
5.0	6252000000	Stair-PRO Model 6252	7	\$4,669.92	\$32,689.44
5.1	6252009001	Stair-Pro Operations Manual		\$0.00	\$0.00
5.2	6250001162	In-Service Video (DVD)		\$0.00	\$0.00
5.3	6252026000	Common Components		\$0.00	\$0.00
5.4	6250021000	2 Piece ABS Panel Seat		\$0.00	\$0.00
5.5	6250160000	Polypropelene Restraint Set(Plastic Buckles)		\$0.00	\$0.00
5.6	6252022000	Main Frame Assy Option		\$0.00	\$0.00
5.7	6250024000	Standard Length Lower LiftHandles		\$0.00	\$0.00
5.8	6252027000	Footrest Option		\$422.00	\$2,954.00
5.9	6252040000	Removable Head Support		\$114.00	\$798.00
5.10	6252024000	No IV Clip Option		\$0.00	\$0.00



Load (3), LUCAS (8), Chair (7)

Quote Number:11197023

Version:1

Prepared For:WAUTAUGA COUNTY EMER SVCS

Attn:

Quote Date:10/16/2025

Expiration Date:01/14/2026

Contract Start:10/15/2025

Contract End:10/14/2026

Remit to:

Rep:

Email:

Phone Number:

Mobile:

Stryker Sales, LLC

21343 NETWORK PLACE

CHICAGO IL 60673-1213

USA

Ryan Jacobsma

ryan.jacobsma@stryker.com

(912) 414-3571

(912) 414-3571

#	Product	Description	Qty	Sell Price	Total
Equipment Total:					\$289,991.60

ProCare Products:

#	Product	Description	Months	Qty	Sell Price	Total
6.1	POWERLOAD-PROCARE	Power Load for MTS POWER LOAD 10/16/2025 - 10/15/2031 Parts, Labor, Travel Preventative Maintenance Batteries Service	72	3	\$11,571.84	\$34,715.52
6.2	LUCAS-FLD-PROCARE	LUCAS 3, 3.1 for LUCAS 3, v3.1 Chest Compression System, Includes Hard Shell Case, Slim Back Plate, (2) Patient Straps, (1) Stabilization Strap, (2) Suction Cups, (1) Rechargeable Battery and Instructions for use With Each Device 10/16/2025 - 10/15/2031 Parts, Labor, Travel Preventative Maintenance Batteries Service	72	8	\$8,752.68	\$70,021.44
6.3	STR-CHAIR-PROCARE	Stair-Pro for Stair-PRO Model 6252 10/16/2025 - 10/15/2030 Preventative Maintenance	60	7	\$553.50	\$3,874.50
ProCare Total:					\$108,611.46	

Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Shipping and Handling:	\$3,801.95
Grand Total:	\$402,405.01

Comments:

Pricing, Terms, and Conditions consistent with SAVVIK Cooperative Purchasing Agreement 2024-04



Load (3), LUCAS (8), Chair (7)

Quote Number:	11197023	Remit to:	Stryker Sales, LLC 21343 NETWORK PLACE CHICAGO IL 60673-1213 USA
Version:	1	Rep:	Ryan Jacobsma
Prepared For:	WAUTAUGA COUNTY EMER SVCS	Email:	ryan.jacobsma@stryker.com
Attn:		Phone Number:	(912) 414-3571
		Mobile:	(912) 414-3571
Quote Date:	10/16/2025		
Expiration Date:	01/14/2026		
Contract Start:	10/15/2025		
Contract End:	10/14/2026		

Prices: In effect for 30 days

Terms: Net 30 Days

Shipping & Handling Includes:

Standard freight, special packaging, semi rigging cranes, labor & delivery of equipment to final location, removal of all packaging, pre-delivery site check, education/training

Terms and Conditions:

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's terms and conditions can be found at https://techweb.stryker.com/Terms_Conditions/index.html.

AGENDA ITEM 7:

EMERGENCY SERVICES MATTERS

B. EMS Vehicle Request

MANAGER'S COMMENTS:

Mr. Will Holt, Emergency Services Director, will request approval to purchase a vehicle for the EMS Chief at a total cost of \$66,936.90. The cost includes \$44,186.90 for the chassis through Parks Ford via the NCSA contract and \$22,750 for the upfit through ETA, the current upfitter for Emergency Services vehicles and half of the County's ambulances.

Funds are available for this purpose as part of the EMS capital project.

Board action is requested to approve the purchase of a vehicle for the EMS Chief from Parks Ford (chassis) and ETA (upfit) in the amount of \$66,936.90.



Watauga County Emergency Services

184 Hodges Gap Rd, Suite D
Boone, NC 28607
Phone 828-264-4235
Fax 828-265-7617



Fire Marshal ♦ Emergency Management ♦ EMS ♦ Communications ♦ County Safety

November 10th, 2025

To: Board of Commissioners

CC: Deron Geouque, County Manager
Katie Hancock, Clerk to the Board

Subject: EMS Vehicle Request

Board of Commissioners,

Please consider my request for \$66,936.90 for the procurement of vehicle for the EMS Chief. The chassis cost is \$44,186.90 through the NCSA and the upfit is \$22,750 through ETA who is currently the upfitter for our vehicles and half of our ambulances. The design and upfitting requirements have been discussed and this matches the intent and needs of the EMS Division. Funds have been budgeted for this purpose as part of this capital project.

Respectfully,

William Holt, MPA, CEM, NREMT-P
Emergency Services Director

Prepared for: , Watauga County

2026 Police Interceptor Utility AWD Base (K8A)

Price Level: 615

Client Proposal

Prepared by:

Jeff Williams

Office: 182-869-34281

Email: jeffwilliams@parksautogroup.com

Quote ID: 1006202506

Date: 10/06/2025



Parks Ford | 601 DUNCAN HILL RD, HENDERSONVILLE, NC, 28792

Office: 828-693-4281 | Fax: 828-696-8993

Prepared for:

Watauga County

Prepared by: Jeff Williams

10/06/2025



Parks Ford | 601 DUNCAN HILL RD HENDERSONVILLE NC | 28792

2026 Police Interceptor Utility AWD Base (K8A)Price Level: 615 | Quote ID: 1006202506

, Watauga CountyRe: Quote ID 1006202506 10/06/2025

To Whom It May Concern,

All pricing provided in this quote is based on, and follows the guidelines of, the North Carolina Sheriffs' Association Vehicle Procurement Program. Contract # 26-12-0909. Specification # 231

Sincerely,

Jeff Williams

Fleet Manager

182-869-34281

jeffwilliams@parksautogroup.com

Prepared for:
Watauga County
Prepared by: Jeff Williams
10/06/2025



Parks Ford | 601 DUNCAN HILL RD HENDERSONVILLE NC | 28792

2026 Police Interceptor Utility AWD Base (K8A)

Price Level: 615 | Quote ID: 1006202506

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2026 Police Interceptor Utility AWD Base (K8A)

Price Level: 615 | Quote ID: 1006202506

As Configured Vehicle

Code	Description
Base Vehicle	
K8A	Base Vehicle Price (K8A)
Packages	
500A	<div>Order Code 500A</div> <div>Includes:</div> <div><div>- 3.73 Axle Ratio</div><div>- Tires: 255/60R18 AS BSW</div><div>- Radio: AM/FM/MP3 Capable</div></div> <div>Includes 100 watt siren/speaker prep kit, clock, 4 speakers, 1 USB port, 8" color LCD screen center-stack smart display, supports Android Auto and Apple CarPlay and fleet telematics modem. Allows data to be provided to support Ford Pro telematics and data services via optional subscription, including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts. Device enables optional telematics services through Ford or authorized providers via paid subscription. Subscribe at https://fordpro.com/en-us/telematics/ or call 1-833-811-FORD (3673).</div> <div>- SYNC Phoenix Communication & Entertainment System</div> <div>Includes hands-free voice command support compatible with most Bluetooth connected mobile devices, 911 Assist, VHR, SYNC Services, AppLink, Bluetooth, steering wheel controls, USB port and auxiliary input jack.</div>
Powertrain	
99B	<div>Engine: 3.3L V6 Direct-Injection</div> <div>136-MPH top speed. Deletes regenerative braking and lithium-ion battery pack; adds 250-amp alternator and replaces 19-gallon tank with 21.4-gallon tank.</div>
44U	Transmission: 10-Speed Automatic (44U)
STDAX	3.73 Axle Ratio
Wheels & Tires	
STDTR	Tires: 255/60R18 AS BSW
64E	<div>Wheels: 18" Painted Aluminum</div> <div>Includes 18" conventional (Police) black steel spare wheel.</div>
Seats & Seat Trim	
F	<div>Unique HD Cloth Front Bucket Seats w/Cloth Rear</div> <div>Includes driver 6-way power track (fore/aft. up/down, tilt with manual recline, 2-way manual lumbar), 8-way power track passenger seat with 2-way power recline and 2-way power lumbar.</div>

Other Options

Prepared for:

Watauga County

Prepared by: Jeff Williams

10/06/2025



Parks Ford | 601 DUNCAN HILL RD HENDERSONVILLE NC | 28792

2026 Police Interceptor Utility AWD Base (K8A)

Price Level: 615 | Quote ID: 1006202506

As Configured Vehicle (cont'd)

Code	Description
PAINT	Monotone Paint Application
119WB	119" Wheelbase
STDRD	Radio: AM/FM/MP3 Capable <i>Includes 100 watt siren/speaker prep kit, clock, 4 speakers, 1 USB port, 8" color LCD screen center-stack smart display, supports Android Auto and Apple CarPlay and fleet telematics modem. Allows data to be provided to support Ford Pro telematics and data services via optional subscription, including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts. Device enables optional telematics services through Ford or authorized providers via paid subscription. Subscribe at https://fordpro.com/en-us/telematics/ or call 1-833-811-FORD (3673).</i>
	<i>Includes:</i> - SYNC Phoenix Communication & Entertainment System <i>Includes hands-free voice command support compatible with most Bluetooth connected mobile devices, 911 Assist, VHR, SYNC Services, AppLink, Bluetooth, steering wheel controls, USB port and auxiliary input jack.</i>
153	Front License Plate Bracket
76D	Underbody Deflector Plate <i>Engine and transmission shield.</i>
18D	Global Lock/Unlock Feature <i>Door-panel switches will lock/unlock all doors and rear liftgate. Eliminates the 45-second liftgate lock release + patio timer. Overhead liftgate button and blue liftgate release button on key fob will not have any function when pressed with this option.</i>
16C	1st & 2nd Row Carpet Floor Covering <i>Includes front and rear carpeted floor mats.</i>
16D	Badge Delete <i>Deletes the Police Interceptor badging on rear liftgate and the Interceptor badging on front hood (EcoBoost).</i>
60R	Noise Suppression Bonds (Ground Straps)
Emissions	
425	50-State Emissions System
Exterior Color	
E4_01	Vermillion Red
Interior Color	
FW_01	Charcoal Black w/Unique HD Cloth Front Bucket Seats w/Cloth Rear

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:

Watauga County

Prepared by: Jeff Williams

10/06/2025



Parks Ford | 601 DUNCAN HILL RD HENDERSONVILLE NC | 28792

2026 Police Interceptor Utility AWD Base (K8A)Price Level: 615 | Quote ID: 1006202506

As Configured Vehicle (cont'd)

Prepared for:
Watauga County
Prepared by: Jeff Williams
10/06/2025



Parks Ford | 601 DUNCAN HILL RD HENDERSONVILLE NC | 28792

2026 Police Interceptor Utility AWD Base (K8A)

Price Level: 615 | Quote ID: 1006202506

Pricing Summary - Single Vehicle

		MSRP
<i>Vehicle Pricing</i>		\$51,380.00
Subtotal		\$51,380.00
<i>Pre-Tax Adjustments</i>		
Code	Description	MSRP
Ford Gvmnt GPC	Government GPC	-\$3,893.10
Discount	Dealer Discount	-\$3,300.00
Total		\$44,186.90

Customer Signature

Acceptance Date



Emergency Transportation Associates, LLC

307 Yuma Lane E. Deep Gap NC 28618
Phone: (828) 355-9755
Email: contact@joineta.com
Website: www.joneta.com

QUOTE

Quote #: 1006

Date: Nov 10, 2025

Expires: Dec 10, 2025

BILL TO

Watauga County EMS

Will Holt
814 W. King Street, Boone, NC 28607
Boone, NC 28607
Phone: (828) 264-4235
Email: Will.Holt@watgov.org
Mobile: (828) 264-4235

QUOTE DETAILS

Quote Number:	1006
Issue Date:	Nov 10, 2025
Expires:	Dec 10, 2025
Status:	Draft











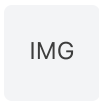
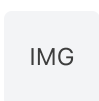


Image	Description	Qty
Sales Associate		
	Elizabeth Brasch SKU: eb Sales Associate	1
Chassis		
	Ford Explorer SKU: Ford_exp Ford Explorer <i>Notes: Customer Provided - \$4500 in for labor of build, wire, misc screws and harness.</i>	1
Chassis Options		
	Havis Console SKU: havis_console Console for QRV <i>Notes: for ford explorer</i>	1
	Rockland Command Cabinet SKU: Command_Cab customer specs command cabinet to be mounted in the rear of the vehicle - add one of the spaces to be a drawer with a lock for meds. <i>Notes: per customer spec</i>	1
Module Exterior		

Image	Description	Qty
	Feniex - Lightbar / Fusion - Roof Mount SKU: Feniex Fusion Lightbar 49 Inch Light bar	1
Exterior Lighting		
	Feniex - License Bracket w/ 2 Lights SKU: Fusion S License Plate kit Fusion S License Plate kit	1
	Feniex - Quad SKU: quad Feniex Quad <i>Notes: 2 to be placed in the grille of the vehicle - Requesting the Quad "Flat"</i>	2
	Feniex - Quad SKU: quad Feniex Quad <i>Notes: two to be placed in on DS / PS running board area - Requesting Quad "flat"</i>	4
	Feniex - Quad SKU: quad Feniex Quad <i>Notes: Intersection light placement - Requesting quad "flat"</i>	2
	Feniex - Quad SKU: quad Feniex Quad <i>Notes: Two in rear bumper area - Requesting Quad "flat"</i>	2
Paint & Graphics		
	Graphics SKU: Graphics Graphics - Designed as per pictures and specs sent to ETA. SOL , Chevrons and letters. <i>Notes: Per Watauga Spec</i>	1
Airhorns Sirens & Speakers		
	Feniex - Speakers - Triton 100W SKU: triton Triton 100w <i>Notes: to be installed behind the grille</i>	1
	Feniex - Siren / Storm Pro 100 Watt SKU: storm pro storm pro <i>Notes: To be installed in the Havis Console</i>	1
	Feniex Mini Controller SKU: 4200 Mini Feniex Mini Controller <i>Notes: To be installed with mount on console</i>	1

Total: \$22,750.00

Terms & Conditions:

INVOICING AND PAYMENT TERMS:

Vendor shall submit a single original invoice for each payment due under this Sale Agreement. Each invoice must itemize the products or services rendered in accordance with the terms set forth in the associated Quote and must reference the Customer's Purchase Order Number.

If the Sale Agreement includes provisions for progress or advance payments tied to specific milestones or activities, the Vendor's invoice must certify that the corresponding milestone or activity has been fully completed. Upon such payment, the Customer shall acquire a security interest in the applicable products to the extent of the amount paid.

Unless otherwise agreed to in writing, all payments shall be due upon delivery of the unit and receipt of the corresponding invoice.

Payments may be made by check or wire transfer. For payments made by check, checks should be made payable to: Emergency Transportation Associates, LLC.

DELIVERY TERMS: The products listed in the estimate are to be delivered Free On Board (FOB) Destination to Deep Gap, NC Customer representative(s) will pick up the unit at upfitter location, 307 Yuma Lane E Deep Gap NC 28618 and transport it to their final destination at customer expense unless otherwise specified in the Vendor quote.

PROPRIETARY INFORMATION, CONFIDENTIALITY AND ADVERTISING:

All commercial, financial, or technical information provided by Vendor to Customer shall be considered proprietary and confidential. This information may not be shared with any third party without the Vendor's prior written consent.

This confidentiality obligation remains in effect even after the termination of this agreement. Upon request, Customer agrees to return or destroy all confidential materials, including any copies or reproductions.

This obligation does not apply to information that was publicly available through no fault of the Customer or already lawfully in the Customer's possession prior to the date of this quote, as documented in written records."

CHASSIS PAYMENTS DUE AT TIME OF ORDER - Due to the new rules and regulations set fourth by the chassis manufactures all projects chassis must be paid for at the time of order.

Once your order is processed you will receive an email from ETA with the following

- RO Reference Number
- Total Amount of the project
- Total amount of the chassis cost due
- Total amount due at the time of projects completion

Unless otherwise agreed upon the customers take off chassis (old) is considered traded in to Emergency Transportation Associate's, LLC. A trade in value as already been applied to this order and is included in the total price that is listed on the first page. "

Acceptance & Signatures:

To move forward and secure your order and production slot, please sign below, initial the lower right corner of each page, and return the completed proposal to your Sales Associate at the email address listed on the first page. We look forward to partnering with you and your department on this project."

Customer Acceptance:

Signature

Date

ETA Authorized:

Signature

Date

AGENDA ITEM 7:

EMERGENCY SERVICES MATTERS

C. Procurement of Equipment and Supplies for EMS Division

MANAGER’S COMMENTS:

Mr. Bowen will request approval to purchase equipment and supplies necessary for the operation of the EMS Division at a total cost of \$98,084.59. The purchase includes both consumable items, such as medications, nasal cannulas, and bandaging supplies, as well as durable equipment, including suction units. Funds are available for this purpose as part of the EMS capital project.

Board action is requested to approve the purchase of EMS equipment and supplies in the amount of \$98,084.59 from Bound Tree Medical.



Watauga County Emergency Services

184 Hodges Gap Rd, Suite D
Boone, NC 28607
Phone 828-264-4235
Fax 828-265-7617



Fire Marshal ♦ Emergency Management ♦ EMS ♦ Communications ♦ County Safety

November 10th, 2025

To: Board of Commissioners

CC: Deron Geouque, County Manager
Katie Hancock, Clerk to the Board

Subject: Procurement of Equipment and Supplies for EMS Division

Board of Commissioners,

Please consider my request for \$98,084.59 for the procurement of equipment and supplies necessary for the operation of EMS Division. The items requested are the initial purchase of both consumable items such as medications, nasal cannulas, bandaging supplies, etc. along with durable equipment such as suction units. Funds have been budgeted for this purpose as part of the capital project.

Respectfully,

William Holt, MPA, CEM, NREMT-P
Emergency Services Director

Quotation

Quotation#: QUO-122177-Y2H9L5

Last Modified: 10/27/2025 2:26 PM

Customer PO #:
Account Number: 255215SHIP001

Bill To:

WATAUGA CO EMERGENCY SERVICES SHIP001
184 HODGES GAP RD STE D
, 28607

Ship Method: BEST WAY

Payment Terms: NET 30

Ship To:

WATAUGA CO EMERGENCY SERVICES SHIP001
184 HODGES GAP RD STE D
BOONE, NC 28607

Item	Description	UOM	QTY	List Price	Your Price	Ext. Price
2146-34000	MCGRATH 3.6V BATTERY	EA	10	\$54.99	\$44.29	\$442.90
2146-0IZE1	Clearvue Disp Blade #1	EA	20	\$26.29	\$15.79	\$315.80
2146-0IZE2	Clearvue Disp Blade #2	EA	20	\$26.29	\$15.79	\$315.80
2146-0IZE3	Clearvue Disp Blade #3	EA	20	\$26.29	\$15.79	\$315.80
2146-00100	McGrath Carry Case	EA	10	\$123.99	\$68.00	\$680.00
2146-00000	McGRATH MAC handle 2.5 LCD Color Display	EA	10	\$3,799.99	\$1,499.99	\$14,999.90
301-B800	Laryngoscope handle, penlite, chrome plated brass, accepts 2 AA batteries	EA	16	\$34.49	\$17.69	\$283.04
2142-05200	LARYNGOSCOPE BLADE MAC SZ 0 NEONATE	EA	16	\$44.99	\$17.39	\$278.24
2142-05201	LARYNGOSCOPE BLADE MAC SZ 1 INFANT	EA	16	\$44.99	\$17.39	\$278.24
2142-05202	LARYNGOSCOPE BLADE MAC SZ 2 CHILD	EA	16	\$40.79	\$15.79	\$252.64
2142-05203	LARYNGOSCOPE BLADE MAC SZ 3 M ADULT	EA	16	\$44.99	\$17.39	\$278.24
2142-05204	LARYNGOSCOPE BLADE MAC SZ 4 L ADULT	EA	16	\$44.99	\$17.39	\$278.24
2142-06200	LARYNGOSCOPE BLADE MILLER SZ 0 NEONATE	EA	16	\$44.99	\$17.39	\$278.24
2142-06201	LARYNGOSCOPE BLADE MILLER SZ 1 INFANT	EA	16	\$44.99	\$17.39	\$278.24
2142-06202	LARYNGOSCOPE BLADE MILLER SZ 2 CHILD	EA	16	\$44.99	\$17.39	\$278.24
2142-06203	LARYNGOSCOPE BLADE MILLER SZ 3 M ADULT	EA	16	\$44.99	\$17.39	\$278.24
2142-06204	LARYNGOSCOPE BLADE MILLER SZ 4 L ADULT	EA	16	\$44.99	\$17.39	\$278.24
1340-01250	DynaLube Lubricating Jelly, 2.7g Packet 144/bx 12bx/cs	BX	1	\$14.19	\$11.39	\$11.39
N7131	FORCEPS MAGILL ADULT 1/EA 10EA/BX	EA	12	\$5.79	\$5.29	\$63.48
N7132	FORCEPS MAGILL CHILD 1/EA 10EA/BX	EA	12	\$5.79	\$5.29	\$63.48
30056	Curaplex Oxygen Nasal Cannula, Pediatric, Conventional, Green, 7 ft Tubing 50ea/cs	CS	2	\$54.50	\$44.88	\$89.76
30050	Curaplex Oxygen Nasal Cannula, Adult, Conventional, Green, 7 ft Tubing 50ea/cs	CS	2	\$54.50	\$44.89	\$89.78
30052	Curaplex Oxygen Mask, Adult, Elongated, Total NRB w/o Vent, Reservoir Bag, 7 ft Tubing 50ea/cs	CS	2	\$139.50	\$89.50	\$179.00
533-MS-25058EA	Curaplex Oxygen Mask, Pediatric, Elongated, Total NRB, w/o Safety vent, 7 ft Tubing 50ea/cs	CS	1	\$169.50	\$133.00	\$133.00
30556	Curaplex Nebulizer w/Mask, Pediatric 50ea/cs	CS	1	\$169.50	\$130.25	\$130.25
30557	Curaplex Nebulizer w/Mask, Adult 50ea/cs	CS	2	\$169.50	\$130.25	\$260.50

301-200EA	Curaplex Select Nebulizer, Small-volume, Hand-held, T-piece, Mouthpiece, Flextube, 7 ft Tubing 50/cs	CS	2	\$69.50	\$51.00	\$102.00
2442-21100	SPUR II W/ Pop Off Valve and Peep 1/EA 12EA/CS	CS	4	\$303.48	\$175.00	\$700.00
540-211	BVM, SPUR II, Infant w/Neonate Mask 12ea/cs	CS	2	\$285.48	\$175.00	\$350.00
2430-57202	CPAP System, Flow-Safe II, w/SM Adult Mask 5ea/bx	BX	4	\$474.75	\$274.85	\$1,099.40
2430-57203	CPAP System, Flow-Safe II, w/LG Adult Mask 5ea/bx	BX	4	\$474.75	\$291.75	\$1,167.00
2113-10225	Curaplex Select Endotracheal Tube with Stylette, 2.5mm, Cuffed 10ea/bx 10bx/cs	BX	2	\$45.90	\$23.89	\$47.78
2113-10230	Curaplex Select Endotracheal Tube with Stylette, 3.0mm, Cuffed 10ea/bx 10bx/cs	BX	2	\$45.90	\$23.89	\$47.78
2113-10235	Curaplex Select Endotracheal Tube with Stylette, 3.5mm, Cuffed 10ea/bx 10bx/cs	BX	2	\$45.90	\$23.89	\$47.78
2113-10240	Curaplex Select Endotracheal Tube with Stylette, 4.0mm, Cuffed 10ea/bx 10bx/cs	BX	2	\$45.90	\$23.89	\$47.78
2113-10245	Curaplex Select Endotracheal Tube with Stylette, 4.5mm, Cuffed 10ea/bx 10bx/cs	BX	2	\$45.90	\$23.89	\$47.78
2113-10260	Curaplex Select Endotracheal Tube with Stylette, 6.0mm, Cuffed 10ea/bx 10bx/cs	BX	4	\$45.90	\$23.89	\$95.56
2113-10270	Curaplex Select Endotracheal Tube with Stylette, 7.0mm, Cuffed 10ea/bx 10bx/cs	BX	4	\$45.90	\$23.89	\$95.56
2113-10250	Curaplex Select Endotracheal Tube with Stylette, 5.0mm, Cuffed 10ea/bx 10bx/cs	BX	2	\$45.90	\$23.89	\$47.78
2113-10255	Curaplex Select Endotracheal Tube with Stylette, 5.5mm, Cuffed 10ea/bx 10bx/cs	BX	2	\$45.90	\$23.89	\$47.78
2113-10265	Curaplex Select Endotracheal Tube with Stylette, 6.5mm, Cuffed 10ea/bx 10bx/cs	BX	4	\$45.90	\$23.89	\$95.56
2113-10275	Curaplex Select Endotracheal Tube with Stylette, 7.5mm, Cuffed 10ea/bx 10bx/cs	BX	4	\$45.90	\$23.89	\$95.56
2113-10280	Curaplex Select Endotracheal Tube with Stylette, 8.0mm, Cuffed 10ea/bx 10bx/cs	BX	4	\$45.90	\$23.89	\$95.56
2114-87301	i-gel O2 Resus Pack, SM Adult, incl size 3 i-gel O2, Lube, Strap, for Pts 30-60 kg 6ea/cs	CS	4	\$233.94	\$166.08	\$664.32
2114-87302	i-gel O2 Resus Pack, MED Adult, incl size 4 i-gel O2, Lube, Strap, for Pts 50-90 kg 6ea/cs	CS	4	\$233.94	\$166.08	\$664.32
2114-87303	i-gel O2 Resus Pack, LG Adult, incl size 5 i-gel O2, Lube, Strap, for Pts 90 plus kg 6ea/cs	CS	4	\$233.94	\$166.08	\$664.32
2114-08201	I-GEL SUPRAGLOTTIC AIRWAY FOR NEONATES (SIZE 1) 5-11 LBS (2-5 KG) 10EA/CS	CS	1	\$239.90	\$166.00	\$166.00
199081	BLADE LARYNGOSCOPE SIZE 4 MAC MCGRATH STERILE DISPOSABLE 1/EA 50EA/BX	EA	20	\$24.59	\$12.59	\$251.80
2114-08215	I-GEL SUPRAGLOTTIC AIRWAY FOR INFANTS (SIZE 1.5) 11-25 LBS (5-12 KG) 10EA/CS	CS	1	\$239.90	\$166.00	\$166.00
2114-08202	I-GEL SUPRAGLOTTIC AIRWAY FOR SMALL PEDIATRICS (SIZE 2) 22-55 LBS (10-25 KG) 10EA/CS	CS	1	\$239.90	\$166.00	\$166.00
2114-08225	I-GEL SUPRAGLOTTIC AIRWAY FOR LG PEDIATRICS (SIZE 2.5) 55-77 LBS (25-35 KG) 10EA/CS	CS	1	\$239.90	\$166.00	\$166.00
2358-81305	Medline High-Efficiency Filtered Heat and Moisture Exchangers (HME)	EA	50	\$4.29	\$3.89	\$194.50
020400	Endotracheal Tube Holder, Thomas, Pediatric/Child, for ET/SGA Tubes 4.3mm ID to 15.8mm OD	EA	20	\$9.09	\$3.79	\$75.80
2120-21282	ET Tube Introducer, Bougie-To-Go, Adult w/ Coude Tip, 15 FR, 60cm, 10/PK	PK	3	\$130.90	\$65.50	\$196.50
660383	Kit, Emergency Surgical Cric 40EA/CS	EA	15	\$58.99	\$39.00	\$585.00
2120-36260	ET Introducer, Bougie, Pedi, 10FR	CS	2	\$69.50	\$54.70	\$109.40
2021-15112	Curaplex Nasopharyngeal Airway, 12 Fr, Silicone 10ea/bx	BX	3	\$39.90	\$25.90	\$77.70
2021-15116	Curaplex Nasopharyngeal Airway, 16 Fr, Silicone 10ea/bx	BX	3	\$39.90	\$25.90	\$77.70
2021-15120	Curaplex Nasopharyngeal Airway, 20 Fr, Silicone 10ea/bx	BX	3	\$39.90	\$25.90	\$77.70
2021-15128	Curaplex Nasopharyngeal Airway, 28 Fr, Silicone 10ea/bx	BX	3	\$39.90	\$25.90	\$77.70
2021-15130	Curaplex Nasopharyngeal Airway, 30 Fr, Silicone 10ea/bx	BX	3	\$39.90	\$25.90	\$77.70

2021-15134	Curaplex Nasopharyngeal Airway, 34 Fr, Silicone 10ea/bx	BX	3	\$39.90	\$25.90	\$77.70
066-4000P	Berman Oral Airway Kit, incl 43 mm, 60 mm, 80 mm, 90 mm, 100mm and 110 mm, Poly Bagged	KT	25	\$6.59	\$4.75	\$118.75
596400	SUCTION UNIT S-SCORT III W/ VINYL CASE RED, W/AC CHARGER AND DC CABLE INCLUDED	EA	10	\$979.99	\$729.00	\$7,290.00
2211-20005	SSCOR SDC Catheter w/ 3ft Patient Connecting Tubing (formerly DuCanto) 30EA/CS	CS	2	\$362.70	\$203.00	\$406.00
14580	Suction catheter, sterile, 8 Fr, pediatric, coil packed, with control valve 50ea/cs	CS	1	\$44.50	\$22.50	\$22.50
279-4814EA	Suction catheter, sterile, 14 Fr, adult, coil packed, with control valve	CS	2	\$44.50	\$22.50	\$45.00
16106	Curaplex Suction Tubing 1/4 in x 6 ft 1/EA 20EA/CS	CS	3	\$33.80	\$30.00	\$90.00
1641-30438	Hypodermic Needle, SafetyGlide, 23 ga x 1.5 in, with shielding mechanisms 50/bx 10bx/cs	BX	2	\$47.89	\$29.99	\$59.98
2130-42560	Endotracheal Tube Holder, Thomas Select, Adult, for ET/SGA Tubes 6.5mm ID to 42mm OD 25ea/cs	CS	3	\$162.25	\$112.00	\$336.00

Quote Total: \$38,265.73

Quote Expiration Date: 11/27/2025

Comments:

Mark Tornstrom

Bound Tree | Account Manager

5000 Tuttle Crossing Blvd, Dublin OH 43016

Office Phone: (614) 569-0070 | Mobile Phone: 980-225-2022

Mark.Tornstrom@boundtree.com

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Quotation

Quotation#: QUO-122186-X9W3L5

Last Modified: 10/27/2025 2:34 PM

Customer PO #:
Account Number: 255215SHIP001

Bill To:

WATAUGA CO EMERGENCY SERVICES SHIP001
184 HODGES GAP RD STE D
, 28607

Ship Method: BEST WAY

Payment Terms: NET 30

Ship To:

WATAUGA CO EMERGENCY SERVICES SHIP001
184 HODGES GAP RD STE D
BOONE, NC 28607

Item	Description	UOM	QTY	List Price	Your Price	Ext. Price
670064-KIT	Curaplex IV Start Kit (Tegaderm, Alcohol, Flush)	CS	2	\$474.50	\$133.50	\$267.00
1612-55416	IV Catheter, Insyte Autoguard BC, 16 ga x 1.16 in, Shielded, Vialon 50ea/bx 4bx/cs	BX	3	\$174.50	\$120.75	\$362.25
1612-54418	IV Catheter, Insyte Autoguard BC, 18 ga x 1.16 in, Shielded, Vialon, Instaflash 50e	BX	3	\$174.50	\$120.75	\$362.25
1612-53420	IV Catheter, Insyte Autoguard BC, 20 ga x 1.16 in, Shielded, Vialon, Instaflash 50e	BX	3	\$174.50	\$120.75	\$362.25
1612-52322	IV Catheter, Insyte Autoguard BC, 22 ga x 1 in, Shielded, Vialon, Instaflash 50ea/bx 4bx/cs	BX	3	\$174.50	\$120.75	\$362.25
1612-52224	IV Catheter, Insyte Autoguard BC, 24 ga x 0.75 in, Shielded, Vialon, Instaflash 50e	BX	2	\$174.50	\$120.75	\$241.50
151527	3M Tape, Surgical, Transpore, 1 in x 10 yd, Adhesive, Clear, Porous, Latex Free, 12/bx, 10bx/cs	CS	1	\$267.90	\$175.00	\$175.00
1841-14000	Curaplex Tourniquet 1 in x 18 in, Blue, Rolled, Latex-Free 250/BG 2BG/CS	BG	1	\$58.99	\$32.00	\$32.00
1121-36571	Curaplex Cohesive Elastic Bandage, 2 in, Blue, Latex Free 36rl/bx 6bx/cs	BX	1	\$54.99	\$49.29	\$49.29
64250	Curaplex Sharps Solo, Sharps container with one time lockable seal, 6.5 in 24ea/cs	CS	2	\$81.36	\$56.00	\$112.00
5810-8513	SHARPS CONTAINER IN ROOM MAILBOX STYLE LID TRANSPARENT RED 5 QUART 20/CS	CS	2	\$209.80	\$115.69	\$231.38
1712-10830	Curaplex IV Admin Set, 10 Drp, 83in, Pre-Prd Y-Site, SrLk Ndle-Free Y Site, Rotat Male LL 50EA/CS	CS	3	\$149.50	\$87.00	\$261.00
1712-60830	Curaplex IV Admin Set, 60Drp, 83in, PP Y-Site, Sure-Lok Ndle-Free Y-Site, Rotat Male LL 1/EA 50EA/CS	CS	2	\$169.50	\$111.00	\$222.00
1330-85300	Curaplex Alcohol Prep Pad, Medium, Sterile 200/BX 20BX/CS	BX	4	\$4.89	\$4.09	\$16.36
1714-31081	Curaplex Extension Set, 8 in, Removable Sure-Lok, NeedleFree Connect, Rotating Male LL 50EA/CS	CS	3	\$109.50	\$72.50	\$217.50
750656	Syringe Only, 3cc, Luer Lock 100/bx 10bx/cs	BX	2	\$20.99	\$11.00	\$22.00
750657	Syringe Only, 5cc, Luer Lock 100/bx 10bx/cs	BX	2	\$23.79	\$13.75	\$27.50
750658	Syringe Only, 10cc, Luer Lock 100/bx 10bx/cs	BX	1	\$23.79	\$18.25	\$18.25
750659	Syringe Only, 20cc, Luer Lock 50/bx 10bx/cs	BX	1	\$30.29	\$19.50	\$19.50
750667	Syringe Only, 60cc, Luer Lock 1/EA 25EA/BX 10BX/CS	BX	1	\$49.75	\$29.75	\$29.75
132-305180BX	Blunt fill needle, BD, 18 ga x 1 1/2 in. 100/bx 10bx/cs	BX	2	\$30.79	\$27.79	\$55.58
35305903	Syringe and Needle, SafetyGlide, 1cc, 25 ga x 5/8 in 50/bx 8bx/cs	BX	2	\$75.99	\$44.00	\$88.00
26050	SYRINGE 1ML TB W/LUER LOCK TIP 100/BX 10BX/CS	BX	1	\$33.99	\$29.29	\$29.29

661469MS	Curaplex Select Transparent Dressing, 2 3/8 inch x 2 3/4 inch 100/bx 4bx/cs	BX	2	\$58.99	\$23.00	\$46.00
1650-70010	BD IO Powered Driver w/ Charger	EA	10	\$999.99	\$729.00	\$7,290.00
1650-70151	BD IO 15mm Needle Kit w/ Stabilizer and Extension Set 6EA/CS	EA	18	\$379.99	\$139.99	\$2,519.82
1650-70152	BD IO 25mm Needle Kit w/ Stabilizer and Extension Set 6EA/CS	EA	24	\$379.99	\$139.99	\$3,359.76
1650-70154	BD IO 45mm Needle Kit w/ Stabilizer and Extension Set 6EA/CS	EA	24	\$379.99	\$139.99	\$3,359.76

Quote Total: \$20,139.24

Quote Expiration Date: 11/27/2025

Comments:

Mark Tornstrom

Bound Tree | Account Manager

5000 Tuttle Crossing Blvd, Dublin OH 43016

Office Phone: (614) 569-0070 | Mobile Phone: 980-225-2022

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Quotation

Quotation#: QUO-122196-P1B2K4

Last Modified: 10/28/2025 6:12 PM

Customer PO #:
Account Number: 255215SHIP001

Bill To:

WATAUGA CO EMERGENCY SERVICES SHIP001
184 HODGES GAP RD STE D
, 28607

Ship Method: BEST WAY

Payment Terms: NET 30

Ship To:

WATAUGA CO EMERGENCY SERVICES SHIP001
184 HODGES GAP RD STE D
BOONE, NC 28607

Item	Description	UOM	QTY	List Price	Your Price	Ext. Price
1880-93102	Tourniquet, SAM Junctional, incl 2 Compression Devices, Hand Pump, Aux Strap, Extender, IFU 6/cs	EA	2	\$349.99	\$335.25	\$670.50
1880-23315	Combat Application Tourniquet (CAT) Orange, Gen 7, One-handed Tourniquet - Windlass System	EA	50	\$42.29	\$29.35	\$1,467.50
1122-14958	Curaplex Fabric Adhesive Bandage, 3/4in x 3in, 100/BX 60BX/CS	BX	2	\$3.19	\$2.95	\$5.90
1522-03520	Burn Sheet, Sterile 60"x 90"	CS	2	\$73.08	\$42.75	\$85.50
1431-55000	Curaplex Cold Pack - Small 1/EA 24EA/CS	CS	4	\$28.56	\$27.39	\$109.56
1432-56000	Curaplex Hot Pack - Small 1/EA 24EA/CS *HAZMAT*	CS	4	\$35.76	\$19.92	\$79.68
NAR10-0042	HyFin Vent Compact Chest Seal Twin Pack, 4.75 in x 4.75 in 2/pk	PK	30	\$17.79	\$12.50	\$375.00
279-3116BG	Stretch gauze bandage, sterile, 6 in., highly absorbent, conforming, 6rl/bx 8x/cs	CS	4	\$46.32	\$34.00	\$136.00
279-3113EA	Stretch gauze bandage, sterile, 3 in., highly absorbent, conforming, 96ea/cs (12/bx 8bx/cs)	CS	4	\$56.64	\$35.59	\$142.36
533-MS-SH005R	EMS shears, red, 7 1/4 in., safety bandage tip, fully autoclavable, surgical stainless steel blades	PK	1	\$139.50	\$90.50	\$90.50
081212	GAUZE PADS STERILE 12 PLY 2 IN X 2 IN 1/PK 100/BX 24BX/CS	BX	6	\$7.59	\$3.90	\$23.40
276-1414-10BX	Gauze pad, 4 in x 4 in, 12 ply, sterile, 1/pk, 10pk/bx, packaged in a closed top dispenser box	CS	1	\$125.40	\$119.40	\$119.40
276-1414-10BX	Gauze pad, 4 in x 4 in, 12 ply, sterile, 1/pk, 10pk/bx, packaged in a closed top dispenser box	BX	20	\$2.09	\$1.99	\$39.80
1212-59124	Abdominal Pad, 5 in x 9 in, Sterile, Combination Pad 25/bx 16bx/cs	BX	5	\$8.39	\$7.16	\$35.80
1521-00206	Petrolatum Gauze Non-Adhering Dressing, 3 in x 9 in, Sterile 50PK/BX	BX	2	\$73.99	\$44.29	\$88.58
16353	Curaplex Multi-Trauma Dressing, 12 in x 30 in, Sterile, 50ea/cs	CS	1	\$114.50	\$86.00	\$86.00
15329	Curaplex Extrication Device w/Case, Green, for Confined Space Patient Immobilization and Extrication	EA	10	\$135.99	\$102.00	\$1,020.00
3245-19123	Curaplex Quick-Connect Carrier	EA	8	\$1,179.99	\$675.00	\$5,400.00
SEE500P	BACKBOARD PLAS PIN MCI AD	EA	10	\$186.99	\$125.19	\$1,251.90
661592	STRAPS, SPEED CLIP FOR PRO SPORTS EMS BOARD, DISPOSABLE SET OF 4	ST	10	\$26.29	\$25.50	\$255.00
3151-03163	Curaplex Extrication Collar, Mini, Single-use, Adjustable, 6 Settings 30ea/cs	CS	3	\$269.70	\$132.00	\$396.00
3151-03161	Curaplex Extrication Collar, Adult, Single-use, Adjustable, 8 Settings 30ea/cs	CS	4	\$269.70	\$132.00	\$528.00
LA0700	LA RESCUE Cervical Collar Bag, Navy, 24 in L x 11 in H x 5 in W	EA	8	\$43.79	\$36.59	\$292.72

36111	Curaplex Pedi Board with Black Case, Immobilization for Children 25-54 in (10-85lbs)	EA	8	\$248.99	\$142.99	\$1,143.92
3012-60001	Replacement Carrying Case for the Padded Splint Board Set	EA	8	\$39.29	\$19.05	\$152.40
660012	SPLINT PADDED BOARD 3 IN X 15 IN	EA	8	\$8.09	\$3.65	\$29.20
660013	SPLINT PADDED BOARD 3 IN X 36 IN 75/CS	EA	8	\$10.79	\$6.19	\$49.52
660014	SPLINT PADDED BOARD 3 IN X 54 IN 50/CS	EA	8	\$14.59	\$10.85	\$86.80
95002	Curaplex Traction Splint, Pediatric	EA	8	\$282.99	\$235.00	\$1,880.00
95001	Curaplex Traction Splint, Adult	EA	8	\$293.99	\$245.00	\$1,960.00
720-2521EA	Armboard, Pedi-Board, I.V., preemie, 1 in. x 3 in., reusable 50ea/cs	EA	10	\$12.19	\$6.52	\$65.20
1830-02524	IV Arm Board, Pediatric, 2 in x 6 in 50ea/cs	EA	10	\$20.79	\$15.39	\$153.90
661209	ARS NEEDLE DECOMPRESSION KIT, 10 GA X 3.25 IN, W/PROTECTIVE CASE, BROWN BAND/HUB	EA	40	\$23.49	\$18.20	\$728.00
1124-36800	Triangular Bandages, 40in x 40in x 56in, 12/BX	BX	6	\$26.49	\$20.59	\$123.54
661121F	Splint, SAM, Orange/Blue, Flatfold, 4.25 in x 36 in 60ea/cs	CS	1	\$929.40	\$475.00	\$475.00

Quote Total: \$19,546.58

Quote Expiration Date: 11/27/2025

Comments:

Mark Tornstrom

Bound Tree | Account Manager

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Office Phone: (614) 569-0070 | Mobile Phone: 980-225-2022

Mark.Tornstrom@boundtree.com

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Quotation

Quotation#: QUO-122036-Z3T5H6

Last Modified: 10/28/2025 6:19 PM

Customer PO #:
Account Number: 255215SHIP001

Bill To:

WATAUGA CO EMERGENCY SERVICES SHIP001
184 HODGES GAP RD STE D
, 28607

Ship Method: BEST WAY

Payment Terms: NET 30

Ship To:

WATAUGA CO EMERGENCY SERVICES SHIP001
184 HODGES GAP RD STE D
BOONE, NC 28607

Item	Description	UOM	QTY	List Price	Your Price	Ext. Price
49733	Tylenol Extra Strength 2/pk 50pk/bx 36bx/cs	BX	2	\$48.99	\$26.77	\$53.54
6130-05	Ondansetron 4mg, 2ml vial 25EA/BX	BX	4	\$75.99	\$16.00	\$64.00
0390-10	Ondansetron 4mg Orally Disintegrating Tablet 3x10UD	BX	2	\$22.09	\$10.00	\$20.00
373304	Calcium Chloride 1gm, 10ml Luer Jet 1010B 10/BX	BX	2	\$174.99	\$120.69	\$241.38
0159-25EA	Adrenalin (Epinephrine) 1mg, 1ml (1:1000) Vial 25ea/pk	PK	1	\$719.79	\$485.00	\$485.00
373316	Epinephrine 1:10000, 1mg, 10ml Luer Jet 1019B 10ea/pk	PK	5	\$219.99	\$145.50	\$727.50
373369	NALOXONE 2MG 2ML LUER JET 1029B 10EA/CS	CS	4	\$459.99	\$125.00	\$500.00
371035	Sodium Bicarbonate 8.4% 50ml Luer Jet 1035B 10ea/pk	PK	2	\$351.99	\$224.70	\$449.40
0318-02	Adenosine 6mg, 2ml Vial 10/ bx	BX	8	\$83.99	\$67.50	\$540.00
379501	ALBUTEROL 0.083%, 2.5MG, 3ML UNIT DOSE, INDIVIDUALLY WRAPPED 30/BX	BX	5	\$24.99	\$13.19	\$65.95
379801	IPRATROPIUM BROMIDE 0.02%, 0.5MG/2.5ML INDIVIDUALLY WRAPPED 30/BX	BX	2	\$40.49	\$13.19	\$26.38
601324X	IV Solution, Sodium Chloride 0.9% 1000ml Bag 14ea/cs	CS	8	\$174.86	\$87.92	\$703.36
0593-03	Glucagon 1mg, 1ml vial kit with 1ml Sterile Water	EA	20	\$367.99	\$215.00	\$4,300.00
0409-0047-22	Solu-Medrol, 125mg, 2ml ACT-O-VIAL 25EA/BX	BX	4	\$444.99	\$364.80	\$1,459.20
371006	ATROPINE 1MG 10ML LUER JET 1006B 10EA/PK	PK	8	\$199.99	\$139.99	\$1,119.92
101-25	Diphenhydramine 50mg, 1ml vial 25/BX	BX	3	\$60.59	\$32.25	\$96.75
466930	GLUTOSE 15GM - LEMON FLAVOR 3/PACK 12PK/CS 2053	CS	2	\$203.88	\$163.50	\$327.00
0326-08	NITRO-BID 2% OINTMENT 1GM UD 48/BX	BX	1	\$225.99	\$150.00	\$150.00
0756-08	AFRIN NASAL 0.05% 30ML	EA	20	\$25.49	\$15.50	\$310.00
0409-7984-37	IV Solution, Sodium Chloride 0.9% 100ml Fill in a 170ml Bag 4/pk 20pk/cs	CS	4	\$555.80	\$555.80	\$2,223.20
373390	LIDOCAINE 2% 100MG 5ML LUER JET 1026B 10EA/PK	PK	4	\$137.99	\$95.75	\$383.00
9594-20	0.4% Lidocaine Hydrochloride and 5% Dextrose Injection USP, 4 mg/mL (1g), 250 mL 24EA/CS	CS	1	\$484.99	\$225.00	\$225.00
3796-01	KETOROLAC 60MG 2ML VIAL 25EA/BX	BX	3	\$441.99	\$43.00	\$129.00
6169-01	Tranexamic Acid 100mg/ ml, 10ml vial 10EA/BX	BX	4	\$88.99	\$53.50	\$214.00
1719-09	Magnesium Sulfate 4% 50ml 24/cs	CS	2	\$214.99	\$107.50	\$215.00

6022-25	Famotidine 10mg/ml 2ml SDV * REFRIGERATE* 25/Box	BX	2	\$52.99	\$31.15	\$62.30
6013-10	Diltiazem, 25mg, 5ml Vial *Refrigerate* 10ea/Box	BX	3	\$74.99	\$41.89	\$125.67
0330-60	Acetaminophen suspension 325mg/ 10.15ml 30 single doses per box	BX	3	\$98.99	\$59.29	\$177.87
4-0494-61	Ibuprofen Suspension 100mg, 5ml unit dose 100 / bx	BX	1	\$220.99	\$150.00	\$150.00
0489-01	Diphenhydramine 12.5mg, 5ml 100UD 10/PK 10PK/BX	PK	5	\$85.99	\$79.99	\$399.95
40833	Motrin 2/pk 50pk/bx 12bx/cs	BX	2	\$42.79	\$30.25	\$60.50
0283-25	LTD QTY - Furosemide 40mg, 4ml vial 25EA/BX	BX	1	\$194.99	\$63.99	\$63.99
1920-01010	IV flush syringe, Normal Saline, 10ml Prefilled in 10ml Syringe	CS	1	\$429.60	\$115.00	\$115.00
0616-03	AMIODARONE 150MG 3ML VIAL 25EA/PK 30PK/CS	PK	3	\$158.99	\$74.29	\$222.87
357930	IV Solution, Dextrose 10% 500ml Bag 24ea/cs	CS	1	\$237.36	\$175.00	\$175.00
237-10	Cefazolin 1gm Vial 25/PK	PK	1	\$97.99	\$57.00	\$57.00
0928-25	Promethazine, 25mg, 1ml Vial 25ea/bx	BX	2	\$85.99	\$52.00	\$104.00
1922-06260	Sterile Water for Irrigation 250ml 24/cs	CS	2	\$159.99	\$75.00	\$150.00
350089	Solution, Dextrose 5% 100ml Mini-Bag Multi-Pack 4/pk 24pk/cs	CS	1	\$546.96	\$326.96	\$326.96
601322	IV Solution, Sodium Chloride 0.9% 250ml Bag 36ea/cs Baxter 2B1322Q	CS	2	\$384.84	\$181.50	\$363.00
373474	HALOPERIDOL 5MG 1ML VIAL 25EA/PK	PK	2	\$444.75	\$195.50	\$391.00
0125-25	Labetalol 100mg, 20ml vial 25/bx	BX	1	\$266.99	\$136.99	\$136.99
0983-17	Norepinephrine 4mg, 4ml vial 10/bx	BX	2	\$112.99	\$42.00	\$84.00
3399-5	Procainamide 1gm, 10ml Luer Locking PFS 5/bx	BX	4	\$519.99	\$359.00	\$1,436.00
375901	RACEMIC EPI 2.25% 0.5ML UNIT DOSE INDIVIDUALLY WRAPPED 30EA/BX	BX	1	\$200.70	\$87.00	\$87.00
2114-02	Feverall Infants Acetaminophen 80mg Rectal Suppository, 6 each.	BX	8	\$10.69	\$5.89	\$47.12
0116-25	Pitocin 10 unit, 1ml Vial 25ea/bx	BX	1	\$216.99	\$112.99	\$112.99
1310-04073	Baby Aspirin 81mg 36 per Bottle	BT	5	\$1.91	\$1.05	\$5.25
8-0436-11	Nitroglycerin Sublingual Tabs 0.4mg 25/BTL	BT	10	\$50.99	\$25.00	\$250.00

Quote Total: \$20,133.04

Quote Expiration Date: 11/27/2025

Comments:

Mark Tornstrom

Bound Tree | Account Manager

5000 Tuttle Crossing Blvd, Dublin OH 43016

Office Phone: (614) 569-0070 | Mobile Phone: 980-225-2022

Mark.Tornstrom@boundtree.com

Sales Tax will be applied to customers who are not exempt.

Shipping charges will be prepaid and added to the invoice unless otherwise stated.

Should there be any price increases, taxes, tariffs, duties, surcharges or other fees imposed by the government, manufacturer, and/or supplier on any product(s) included in this quote, Bound Tree Medical reserves the right to amend the pricing contained in the quote.

To place an order, visit our website at www.boundtree.com, log in, and add items to your shopping cart. Alternatively, you can call (800) 533-0523 or fax (800) 257-5713.

AGENDA ITEM 7:

EMERGENCY SERVICES MATTERS

D. Procurement of NetClock Equipment

MANAGER'S COMMENTS:

Mr. Holt will request approval to purchase NetClock equipment for the new Communications Center at a total cost of \$16,850.00. The NetClocks provide legally traceable time for the Communications Center and all agencies served.

Funds have been budgeted for this purchase through the 911 Emergency Telephone Surcharge Fund as part of the capital project.

Board action is requested to approve the purchase of NetClock equipment in the amount of \$16,850.00 from Mobile Communications America, Inc.



Watauga County Emergency Services

184 Hodges Gap Rd, Suite D
Boone, NC 28607
Phone 828-264-4235
Fax 828-265-7617



Fire Marshal ♦ Emergency Management ♦ EMS ♦ Communications ♦ County Safety

November 10th, 2025

To: Board of Commissioners

CC: Deron Geouque, County Manager
Katie Hancock, Clerk to the Board

Subject: Netclock

Board of Commissioners,

Please consider my request for \$16,850.00 for the procurement of the netclock equipment required for the new communications center. The netclocks meet the requirement of legally traceable time for the Communications Center and all agencies served. Funds have been budgeted for this purpose through the 911 Emergency Telephone Surcharge Fund as part of the capital project.

Respectfully,

William Holt, MPA, CEM, NREMT-P
Emergency Services Director

QUOTATION

Page 1

341001407

Bill To:

Watauga County NC Emergency Services
184 Hodges Gap Rd Suite D
Boone, NC 28607-8635

Ship To:

Watauga County NC Emergency Services
184 Hodges Gap Rd Suite D
Boone, NC 28607-8635

Contact:

Contact #:

Contact: WILL HOLT

Contact #: 828-265-5668

Date: 11/05/2025		Customer #: 108188		Terms: NET 30 DAYS	
Quantity	Description	U/M	Unit Price	Extended	
1	SecureSync Model 2406-013	EA	6,120.00	6,120.00	
1	POWERCORD AC	EA	75.00	75.00	
1	SecureSync Quad Gigabit Ethernet Option Card	EA	2,640.00	2,640.00	
5	SFP Module for copper interface (RJ-45) with 1Gb networks ; Compatible with 1204-32 Ooption Card and SecureSync 2400 base unit	EA	150.00	750.00	
1	SecureSync Alarm Contact Output Option Card	EA	410.00	410.00	
1	SecureServ 2400 input/output breakout cable with NetClock/NENA type interface	EA	270.00	270.00	
1	SPECTRACOM GPS ANTENNA	EA	380.00	380.00	
1	GPS Antenna Surge Protector	EA	385.00	385.00	
1	HEAVY DUTY MOUNTING BRACKET	EA	235.00	235.00	
1	Grounding Kit for Model 8226 Surge Protector	EA	680.00	680.00	
1	low loss antenna cable 10ft	EA	270.00	270.00	
1	GPS/GNSS 50 FT COAX	EA	480.00	480.00	
1	SHIPPING/HANDLING	EA	125.00	125.00	
1	FIELD TECH LABOR ONLY	EA	2,800.00	2,800.00	
1	4.0" DIGITAL DISPLAY CLOCK	EA	1,230.00	1,230.00	

QUOTATION

Page 2

341001407

Bill To:

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184 Hodges Gap Rd Suite D
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184 Hodges Gap Rd Suite D
Boone, NC 28607-8635

Contact:

Contact #:

Contact: WILL HOLT

Contact #: 828-265-5668

Date: 11/05/2025		Customer #: 108188		Terms: NET 30 DAYS	
Quantity	Description		U/M	Unit Price	Extended

Accepted By: _____ **Date:** _____

Please contact customer representative by phone or email with any questions:

Customer Rep: Stori McIntyre

Phone #:

Email: StoriMcIntyre@callmc.com

Subtotal : \$16,850.00

Tax : \$1,137.38

Total Quote : \$17,987.38

Quote Valid for 30 Days.

Effective August 1, 2018, all credit card payments are subject to a 2% convenience fee

All orders are subject to the MCA Terms and Conditions attached hereto and incorporated by reference.

Order are also subject to partial shipment and partial invoice.

Tax calculations provided are estimates and are subject to change.



MOBILE COMMUNICATIONS AMERICA, INC. TERMS AND CONDITIONS

The following Terms and Conditions ("T&Cs"), together with the terms of the relevant Quote, and any other documents incorporated herein by reference, constitute the sole and entire agreement ("Agreement") between Mobile Communications America, Inc. a Delaware corporation ("MCA") and the Buyer whose name appears on the signature page of the Quote ("Buyer"; MCA and Buyer are referred to collectively as the "Parties" and each, individually, a "Party") with respect to the equipment and/or parts ("Goods") and/or services ("Services"; collectively, the "Work") to be provided by MCA to Buyer in the Quote, and supersede all prior or contemporaneous understandings, agreements, negotiations, representations and warranties, and communications, both written and oral. The quantity, quality and description of the Goods shall be as specified in an applicable Quote and/or any applicable specification agreed to in writing by the Parties. With respect to Services, any Quote is expressly subject to MCA's inspection of the site where the Services will be performed and its suitability for the Services in MCA's sole and absolute discretion.

By accepting a Quote, Goods or Services from MCA, Buyer's consent to this Agreement will be conclusively established regardless of the manner of acceptance. Buyer acknowledges and agrees to this Agreement and no other terms and conditions issued on Buyer's PO or other work/order form are incorporated or will apply unless agreed upon by both Parties in writing and signed by the Parties. This Agreement will prevail over any of Buyer's general terms and conditions of purchase regardless of whether or when Buyer has submitted its purchase order or such terms. Fulfillment of Buyer's order does not constitute acceptance of any of Buyer's terms and does not serve to modify or amend this Agreement. In the event of any conflict between these T&Cs and the Quote, these T&Cs shall govern, unless the Quote expressly states that the terms and conditions of the Quote shall control.

1. **INDEPENDENT CONTRACTORS.** Neither the transactions contemplated by the Agreement or any other document between the Parties are intended to constitute or create a joint venture, pooling arrangement, partnership, or formal business organization of any kind. The Parties shall act as independent contractors at all times and neither Party shall act as an agent for the other, and the employees of one Party shall not be deemed employees of the other Party.
2. **SHORTAGES AND DEFECTS OF GOODS:** Buyer will be deemed to have accepted the Goods unless MCA is notified in writing of the rejection of any unit of the Goods within three (3) days of receipt. Any claim of shortages or defects must be made within three (3) days of delivery to Buyer. Claims must be provided to MCA in writing and must detail for MCA the specific reason(s) for rejection. Buyer shall afford MCA prompt and reasonable opportunity to inspect all Goods against which any claim is made. Buyer shall not return any Goods to MCA without prior authorization. After MCA has reviewed the rejection notice and authorized the return, Buyer will return the rejected Goods to MCA (or MCA's designee) in the same condition as when it was received. All returns must be in the original container and packaging along with all accessories and instructions included must be shipped freight prepaid. Notwithstanding the foregoing, (a) in the event MCA reasonably determines that the basis for rejection relates to a matter covered by a Manufacturer Warranty, MCA shall have no liability under this Section other than to inform Buyer of such determination.
3. **PRICING AND PAYMENT:** Pricing for the Services or the Goods, or the manner or method by which such prices shall be set or finally determined, shall be set forth in the Quote. All quotations reflect U.S. Dollars. Buyer acknowledges that prices may fluctuate due to manufacturer costs, supply chain variances, tariffs or Force Majeure Events (hereinafter defined). As such, MCA reserves the right to adjust prices accordingly and/or cancel Quotes at any time. MCA will make reasonable effort to provide Buyer timely notice of such changes. The right to refuse to accept any Quotes for any reason is reserved by MCA even if a previous quotation has been made. All payments must be made in U.S. Dollars. Payment shall be due and payable no later than thirty (30) days from the date of invoice. If Buyer makes payment by check, the check must be drawn on a US bank. Payment shall not be deemed received by MCA for any purpose hereunder, including MCA's security interest in the Goods, until such time as MCA receives cleared available funds. Each Quote, assuming due fulfillment thereof, shall be considered a separate and independent transaction and payment therefor shall be made accordingly. Payment shall not be withheld on account of any claim by Buyer against MCA. Buyer shall not and acknowledges that it will have no right, under this Agreement or any other agreement, document, or law to withhold, offset or debit any amounts owed or due to MCA or any of its Affiliates against any other amount owed or due to MCA or any of its Affiliates under any other document or agreement. If Buyer disputes any portion of a MCA invoice, Buyer shall pay the undisputed portion when due and MCA and Buyer shall work in good faith to resolve the dispute as to the balance within thirty (30) days from notice of the disputed portion, at which point Buyer agrees to pay that portion whether an agreement has been reached or otherwise. Any invoiced amount which is not paid in accordance with this Agreement shall be considered overdue. Nonpayment or delay in payment by Buyer shall be considered a breach of the Agreement. If services, installation and/or shipments (as applicable to a particular Quote) are delayed by the Buyer, payments shall be due on the date when MCA is prepared to perform (or cause a third party to perform). Goods held for the Buyer shall be at the risk and expense of the Buyer. Goods shipped as exchanges will be invoiced for full value until the exchange is complete and Goods has been returned to MCA in good and working condition, at which point a credit for the full value will be given to Buyer. If the financial condition of the Buyer at any time does not, in MCA's sole and absolute discretion, justify continuance of performance or shipment on the terms of payment specified, MCA may require full or partial payment from the Buyer in advance. In the event of bankruptcy or insolvency of the Buyer, or in the event any proceedings are brought by or against the Buyer under any bankruptcy or insolvency laws, MCA shall be entitled to cancel any Quote then outstanding and shall receive reimbursement for any expenses incurred by it in connection with such cancellation and any applicable cancellation charges.
4. **STANDARD TERMS WITHOUT CREDIT:** If Buyer has not established preliminary credit with MCA, prepayment of the full amount of any invoice is required, unless such requirement is waived by MCA in its sole and absolute discretion.
5. **STANDARD TERMS WITH CREDIT:**
 - a. Up to \$50,000.00 – within Net thirty (30) days after date of invoice submitted by MCA.
 - b. Over \$50,000.00 may require the below milestone payments:
 - 40% down once a Quote is accepted by MCA
 - 50% once materials shipped for Buyer's use
 - 10% within thirty (30) days of the earlier of invoice or completion of installation, if applicable.
6. **NON-STANDARD CREDIT TERMS:** Negotiable prior to Quote acceptance.

7. **NON-STANDARD PAYMENT TERMS:** Non-standard payment terms which include cash payments and credit card payments by customers with credit terms with MCA, may be subject to convenience fees, in MCA's sole and absolute discretion.
8. **LATE FEES:** MCA shall be entitled, without prejudice to any of its other rights or remedies, after a seven (7) day grace period, to charge Buyer interest at the rate of 1.5% on any past due amount.
9. **TAXES:** The prices stated in any quote or Quote may not include any provision for sales, use, excise, or similar taxes. The amount of any and all such present or future taxes or other government charges applicable to the Services and, if applicable, the Goods will be added by MCA to the sales price and shall be paid by the Buyer, unless Buyer provides MCA with a tax-exemption certificate acceptable to the taxing authority. If MCA is required to pay or bear the burden of any excluded tax, the prices set forth herein shall be increased by the amount of such tax and any interest or penalty assessed, and Buyer shall pay to MCA the full payment of any such increase no later than ten (10) days after receipt of invoiced charges.
10. **SECURITY INTEREST.** Buyer grants to MCA a purchase money security interest in the Goods, including any software provided hereunder, and to the proceeds thereof until the full price and all other liabilities due to MCA are satisfied. Upon any default or breach by Buyer hereunder and to the extent applicable, MCA shall have all of the rights and remedies of a secured party under the Uniform Commercial Code or other applicable law, which rights shall be cumulative. Buyer hereby authorizes MCA to take any and all steps it determines are necessary to cause its security interest to be maintained and perfected, including, without limitation, the filing of any financing statements, and any amendments and/or renewals thereof. MCA shall have the right to enter Buyer's premises and repossess and remove any Goods if full payment has not been timely received by MCA.
11. **DELIVERY:** Unless otherwise specifically stated in an agreement signed by the Parties, delivery of all Goods shall be FOB MCA's shipping facility or at MCA's option, FOB point of manufacture. The Goods shall be delivered to the delivery address stated in the Quote. Shipping or delivery dates are best estimates only. In either case during the Buyer's usual business hours. MCA will arrange for ground shipment through a carrier of its choice unless a specific carrier has been mutually agreed upon in writing by both Buyer and MCA. All shipping charges will be prepaid by MCA and subsequently added to the Buyer's invoice. Title and risk of loss or damage shall pass to Buyer upon MCA's delivery of the goods to a common carrier or other delivery agency for shipment to Buyer. MCA assumes no liability in connection with shipment nor shall the carrier in any way be construed to be an agent of MCA. MCA shall not be liable for any damages or penalty for delay caused by transportation or failure to give notice of such delay. The Goods shall be marked in accordance with the Buyer's instructions and any applicable regulations or requirements of the carrier, if applicable, and properly packed and secured so as to reach their destination in an undamaged condition in the ordinary course. If MCA is unable to make deliveries as specified by Buyer, MCA shall notify Buyer immediately. Upon MCA's notification to the Buyer of delivery, or upon storing the Goods at the Buyer's request, the Buyer is deemed to have accepted the Goods, and thus, the ownership and all associated liabilities for the Goods. Upon delivery, any and all risks related to the possession, use, or maintenance of the Goods shall be borne solely by the Buyer. Insurance is the sole responsibility of the Buyer. MCA is not responsible for procuring insurance for the Goods, and the cost of any insurance coverage will not be included in the Product price unless explicitly requested by the Buyer at the time of Quote acceptance. Should the Buyer request MCA to insure the Goods, the associated costs will be added to Buyer's invoice. MCA reserves the right to make deliveries in installments and the contract shall be severable as to such installments. Delivery delay or default of any installment shall not relieve Buyer of its obligation to accept and pay for remaining deliveries.
12. **INSPECTION:** MCA shall take any steps necessary to comply with any reasonable request by the Buyer to inspect or test the Goods prior to installation. If as a result of inspection or testing the Buyer is not satisfied that such Goods will perform as anticipated per the written guidelines of the applicable manufacturer of any particular Goods (each, a "Manufacturer"), and if the Buyer so informs MCA within three (3) days of inspection or testing, MCA shall take commercially reasonable steps as are necessary to ensure compliance. Failure to so inform MCA within such three (3)-day period shall constitute Buyer's irrevocable waiver of its rights under this Section.
13. **CANCELLATION.** In the event of a cancellation by Buyer for any reason, Buyer will be responsible for payment to MCA for all Goods received, all non-cancelable goods on order with third-party suppliers, as well as Services provided up to the date of cancellation as follows:
 - a. **Goods:** Buyer will pay the full price for all Goods that have been delivered and received, or which are in transit, whether to the project site or as Offsite Stored Materials, through the date that notice of cancellation is received by MCA. These Goods will be invoiced at the previously agreed-upon rates and payment will be made within 30 days of the date of invoice.
 - b. **Goods on Order and Non-Cancelable:** Buyer will pay the full agreed upon price for all Goods that have been ordered specifically for the project and which cannot be canceled or returned for full reimbursement. This includes any custom-made items or materials that were procured for the project. These Goods will be invoiced at the previously agreed-upon rates and payment shall be made within 30 days of the date of invoice.
 - c. **Services Provided:** Buyer will pay for all Services rendered by MCA up to the date notice of project cancellation is received by MCA. The Services will be invoiced at the previously agreed-upon rates and payment will be made within thirty (30) days from the date of the invoice. Services provided include but are not limited to consultation, design, installation labor, project management, subcontracted services and any other services outlined in the Agreement.
 - d. **Returnable or Cancelable Goods:** May be returned at Buyer's expense and may be subject to restocking charges. Programmed Goods may be returned at MCA's discretion and will be subject to a reprogramming fee.
14. **WARRANTY:**
 - a. **MANUFACTURER'S WARRANTIES.** Manufacturers of the Goods provide warranties, including, a software warranty and a license warranty, of varying periods and coverage (collectively, "Manufacturer Warranties"). Written copies of Manufacturer Warranties are available upon request. Buyer acknowledges and agrees that MCA shall have no obligation whatsoever in respect of Manufacturer Warranties and makes no warranty with respect to any goods or supplies supplied by any third party.
 - b. **LIMITED SERVICES WARRANTY.** MCA warrants to Buyer that it shall perform the Services using personnel of required skill, experience, and qualifications and in a professional and workmanlike manner in accordance with generally recognized industry standards for similar services and shall devote adequate resources to meet its obligations under the Agreement ("Limited Services Warranty"). The Limited Services Warranty shall survive for a period of twelve (12) months following the date Services commences (the "Warranty Period"). The Limited Services Warranty is not assignable or transferrable to any third party (including any Affiliate of Buyer).
 - c. **WARRANTY DISCLAIMER.** EXCEPT FOR THE LIMITED SERVICES WARRANTY, MCA MAKES NO WARRANTY WHATSOEVER WITH RESPECT TO SERVICES AND/OR ANY GOODS, INCLUDING ANY (A) WARRANTY OF MERCHANTABILITY; (B) WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE; (C) WARRANTY OF TITLE; (D) WARRANTY AGAINST INFRINGEMENT OF INTELLECTUAL PROPERTY RIGHTS OF A THIRD PARTY; OR (E) OTHER WARRANTY WHETHER EXPRESS OR IMPLIED BY LAW, COURSE OF DEALING, COURSE OF PERFORMANCE, USAGE OF TRADE, OR OTHERWISE.

- d. **WARRANTY CONDITIONS.** MCA shall not be liable for a breach of the Limited Services Warranty unless: (A) Buyer gives written notice of breach thereof, reasonably described, to MCA within twenty (20) days of the time when Buyer discovers or ought to have discovered the breach and such notice is given during the Warranty Period and (B) MCA reasonably verifies Buyer's claim that the Services was defective. MCA shall not be liable for a breach of the Limited Services Warranty if (i) Buyer makes any further use of such Goods after giving such notice; (ii) the defect arises because Buyer failed to follow MCA's oral or written instructions as to the storage, installation, commissioning, use or maintenance of the Goods; or (iii) Buyer alters or repairs such Goods without the prior written consent of MCA.
 - e. **EXCLUSIVE REMEDIES.** Subject to Buyer's compliance with the paragraph titled "Warranty Conditions" above, Buyer's sole and exclusive remedy for breach of the Limited Services Warranty shall be, in MCA's sole discretion, (i) to repair or re-perform the applicable Services or (ii) to credit or refund the price of such Services at the pro rata contract rate. SUCH REMEDY SHALL BE THE BUYER'S SOLE AND EXCLUSIVE REMEDY AND MCA'S ENTIRE LIABILITY FOR ANY BREACH OF THE LIMITED SERVICES WARRANTY.
 15. **AFFILIATES.** MCA reserves the right, without prior notice to Buyer, to provide any Goods through, or cause any of its obligations under this Agreement to be performed by any of its Affiliates. In such case, the work shall be treated as a separate agreement between the Buyer and Affiliate, governed by the Agreement with the Affiliate taking the place of MCA for all purposes herein. Buyer is to make payment directly to the Affiliate for such Quotes. For the purposes of this Agreement, "Affiliate" shall mean, with respect to a Party, any entity which owns or controls, is owned or controlled by, or is under common ownership or control with, such Party. In addition, MCA may subcontract the Services to be provided to Buyer to a third party without Buyer's consent, provided that such subcontracting will not release MCA from any of its obligations under the Agreement.
 16. **FORCE MAJEURE:** MCA shall not be responsible for any failure to perform due to causes beyond its reasonable control, such as, but not limited to, acts of God, flood, fire, earthquake, explosion, acts of the Buyer, acts of civil or military authority, war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest, embargoes or blockades, national or regional emergency, judicial action, pandemic, epidemic, default of subcontractors or vendors, labor disputes, accident, failure or delays on transportation, and inability to obtain necessary power, labor or materials (each, a "Force Majeure Event"). In the event of any delay due to such causes, or other difficulties, (whether or not similar in nature to any of those specified) the date of delivery shall be extended for a period equal to the time lost.
 17. **GOVERNMENT CONTRACTS:** In the event that the Buyer's customer is the United States Government, the Services and, if applicable, Goods are purchased as Commercial Services or Commercial Goods, respectively, under the Federal Acquisition Regulation ("FAR"), and MCA will agree to comply with, if applicable, FAR 52.212-5 (Contract Terms and Conditions Required to Implement Statutes or Executive Orders—Commercial Goods and Commercial Services). Any other Government flow downs shall be negotiated by the Parties and agreed upon between the Parties in writing prior to acceptance of a Quote by MCA.
 18. **FCC AND OTHER GOVERNMENT MATTERS:** Although MCA may assist in the preparation of FCC License Applications as a courtesy, Buyer is solely responsible for obtaining any licenses dictated under the FCC's rules and regulations or required by any other Federal, State or Local government agency. Neither MCA nor any of its employees is an agent of the Buyer in FCC or other governmental matters.
 19. **NON-SOLICITATION.** MCA expends considerable resources including money, time, training, etc. to properly train and educate its employees. MCA experiences considerable financial and other harm when its employees are recruited and hired by customers. Therefore, Buyer agrees to not recruit or solicit any MCA employee until and after such employee has terminated his employment with MCA for a period of at least one (1) year. In consideration of MCA performing its services under this Agreement, Buyer acknowledges MCA's damages in such event and agrees to pay as liquidated damages for breach of this Section a one-time payment equal to five hundred (500) times the then standard technician hourly billable rate, which is currently \$200/hour.
 20. **PATENT, COPYRIGHT AND TRADEMARKS:**
 - a. **COPYRIGHT AND MASK WORKS:** Laws in the United States and other countries preserve for manufacturers certain exclusive rights, in the manufacturer's software incorporated into any Goods ("Manufacturer's Software") or included in Services, mask works and other works of authorship furnished hereunder, including, without limitation, the exclusive rights to prepare work derived from same, reproduce copies in same and distribute copies of same. Such Manufacturer's Software, mask works and other works of authorship may be used in, and redistributed with, only the Goods which incorporate the same. No other use, including without limitation, the reproduction, modification, or disassembly of such Manufacturer's Software, mask works and other works of authorship or exclusive rights in same is permitted.
 - b. **REVERSE ENGINEERING:** Buyer acknowledges manufacturer's claim that the Manufacturer's Software and Goods furnished hereunder contain valuable trade secrets of manufacturer and therefore agrees that it will not translate, reverse engineer, decompile, or disassemble, or make any other unauthorized use of such Manufacturer's Software and Goods. Since unauthorized use of such Manufacturer's Software and Goods will greatly diminish the value of such trade secrets.
 - c. **LOGOS AND TRADEMARKS:** Buyer shall not have a right to use any trademarks, names, slogans, or designations of MCA or any manufacturer of Goods incorporated into or included in any Goods and/Services.
 21. **MUTUAL WAIVER OF SUBROGATION.** Customer and MCA waive all rights against each other for damages caused by any loss, to the extent those losses are covered and paid by insurance, and except such rights as they have to proceeds of such insurance. This waiver of subrogation shall be effective as to a person or entity (1) even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, (2) even though that person or entity did not pay the insurance premium directly or indirectly, or (3) whether or not the person or entity had an insurable interest in the damaged property. Except for damages covered and paid by insurance (for which the Parties have waived rights of subrogation, as outlined elsewhere in this agreement), the Parties agree that MCA's aggregate liability for all claims, suits, actions and proceedings, howsoever arising, directly or indirectly, under or relating to this agreement or its subject matter, including (but not limited to) those based on breach or rescission of contract or tort, shall not exceed, in the aggregate: (i) the fees paid by the Customer to MCA under this Agreement.
 22. **LIMITATIONS:**
 - a. **LIMITATIONS OF MCA LIABILITY.** IN NO EVENT SHALL MCA BE LIABLE TO BUYER OR ANY THIRD PARTY FOR ANY MATTER ARISING OUT OF OR RELATED TO THIS AGREEMENT IN RESPECT OF ANY LOSS OF USE, REVENUE OR PROFIT OR LOSS OF DATA OR DIMINUTION IN VALUE, OR FOR ANY CONSEQUENTIAL, INDIRECT, INCIDENTAL, SPECIAL, EXEMPLARY, OR PUNITIVE DAMAGES WHETHER ARISING OUT OF BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, REGARDLESS OF WHETHER SUCH DAMAGES WERE FORESEEABLE AND WHETHER OR NOT MCA HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, AND NOTWITHSTANDING THE FAILURE OF ANY AGREED OR OTHER REMEDY OF ITS ESSENTIAL PURPOSE. NO ACTION SHALL BE BROUGHT FOR ANY BREACH OF THIS CONTRACT MORE THAN ONE (1) YEAR AFTER THE ACCRUAL OF SUCH CAUSE OF ACTION EXCEPT FOR MONEY DUE UPON AN OPEN ACCOUNT. Both Parties agree that this waiver of consequential damages is a material inducement to enter into this Agreement.
 - b. **MAXIMUM LIABILITY.** IN NO EVENT SHALL MCA'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER ARISING OUT OF OR RELATED TO BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, EXCEED THE PURCHASE

PRICE OF THE PARTICULAR GOODS SOLD AND/OR SERVICES RENDERED HEREUNDER WITH RESPECT TO WHICH LOSSES OR DAMAGES ARE CLAIMED.

- c. **EXCLUSIONS.** Notwithstanding the foregoing, the limitations of MCA's liability set forth herein shall not apply to (i) liability resulting from MCA's willful misconduct and (ii) death or bodily injury resulting exclusively from MCA's acts or omissions.
 - d. **INSURANCE:** It is further understood that MCA is not an insurer, and that Buyer shall obtain and maintain all necessary and appropriate policies of insurance in respect of its obligations under this Agreement. MCA does not represent or warrant, and MCA hereby expressly disclaims any responsibility for, that Goods will avert or prevent occurrences, or the consequences therefrom, which are monitored, detected, or controlled with the use of the Goods sold herein.
 - e. **NO REPRESENTATIONS.** MCA's representatives are only authorized to fill in the blanks on any agreement, sales Quote or quote form governed by this Agreement. The issuance of information, advice, approvals, instructions or cost projections by MCA sales or service personnel or other representatives shall be deemed expressions of personal opinion only and shall not affect MCA and Buyer's rights and obligations hereunder, unless that same is in writing and signed by an officer of MCA with the explicit statement that it constitutes an amendment to the Agreement.
23. **INDEMNITY.** MCA agrees to indemnify and hold harmless the Customer, including its officers, directors, and employees, from and against all losses, damages, expenses, and claims, up to the amount of the Quote, but only to the extent caused solely by the grossly negligent acts or omissions of MCA in the performance of Services. Buyer agrees to indemnify, defend, and hold harmless MCA, its officers, directors, and employees for any and all claims, including claims asserted by third parties, and against any and all liabilities, losses, damages, expenses, liens, claims, demands, actions, judgments, settlements, interest, awards, penalties, fines costs and expenses, including, without limitation, reasonable attorneys' fees, costs of collection, costs of recovering insurance, and costs of enforcing this indemnification provision for death, personal injury, or property damage arising out of any negligent act or omission of Buyer, except to the extent such claims are contributed to by (i) the negligence or willful misconduct of MCA. Any Party seeking indemnity hereunder agrees to (i) notify the other Party in writing of any claims as soon as reasonably practicable; (ii) allow the other Party to control the defense of any such claim and related settlement negotiations; and (iii) reasonably cooperate with the other Party in any defense actions.
 24. **GOVERNING LAW AND VENUE.** This Agreement is governed by and construed in accordance with the laws of where the Project is located. In addition, the Parties hereto consent to the jurisdiction of any South Carolina state or federal court over any claims arising under or relating to this Agreement, or the relationship between them.
 25. **DISPUTES AND ATTORNEYS' FEES.** The Parties shall attempt in good faith to resolve any disputes, controversy, or claim arising out of this Agreement by negotiation between the representatives of each Party who have the authority to settle the dispute. As a precondition to commencing litigation of any dispute which cannot be so resolved (other than the collection of money due on unpaid invoices), the Parties agree to participate in mediation with a mediator to be chosen by mutual agreement. If mediation is unsuccessful, any litigation shall take place in Spartanburg County South Carolina, United States of America, which shall be the exclusive forum for resolving the dispute, controversy, or claim. Each Party irrevocably and unconditionally waives any right to a trial by jury in respect to any legal action arising from this Agreement or any other agreement between the Parties. Should any dispute arise between the Parties regarding the interpretation, application, effect or enforcement of this Agreement, the prevailing party in any legal or arbitration proceedings commenced to resolve the dispute shall be entitled to costs and reasonable attorney's fees incurred in said legal proceeding.
 26. **ASSIGNMENT.** This Agreement shall be binding upon and inure to the benefit of each Party and its respective heirs, successors, and assigns. The Buyer shall not assign in whole or in part these T&Cs or any interest therein or any rights hereunder without the written consent of MCA, which shall not be unreasonably withheld or delayed. Any such assignment without consent shall be void. Notwithstanding the foregoing, MCA may assign this Agreement or any other agreement between the Parties, without consent in whole or in part, for the purposes of corporate reconstruction, reorganization, or analogous proceeding, or to (a) any Affiliate; or (b) a third party in the event of a merger, recapitalization, conversion, consolidation, other business combination or sale of all or substantially all of the assets of MCA to such third party.
 27. **NOTICES.** All notices or communications (other than normal business communications) required by this Agreement, or desired to be given hereunder, shall be in writing addressed indicated in the applicable signature block hereto, and given by electronic or USPS mail, with delivery confirmation, or an overnight mail service that confirms delivery and shall be deemed to be given when received.
 28. **NON-WAIVER:** The failure of MCA to insist, in any one or more instances, upon the performance of any such term, covenant or conditions of this Agreement or to exercise any right herein, shall not be construed as a waiver or relinquishment of the future performance of any such term, covenant or condition or the future exercise of such right, but the obligation of the Buyer with respect to such future performance shall continue in full force and effect.
 29. **SEVERABILITY:** If any provision or part-provision of this Agreement is or becomes invalid, illegal, or unenforceable, it shall be deemed modified to the minimum extent necessary to make it valid, legal and enforceable. If such modification is not possible, the relevant provision or part-provision shall be deemed deleted. Any modification to or deletion of a provision or part-provision under this clause shall not affect the validity and enforceability of the rest of this Agreement.
 30. **ENTIRE AGREEMENT.** This Agreement, together with the Quotes and any Exhibits attached thereto, from time to time, sets forth the entire agreement and understanding between the Parties and supersedes all prior negotiations, agreements and understandings with respect thereto. No representations, statements, or inducements, oral or written, not contained herein shall bind either Party. This Agreement may only be amended by a written document duly executed between the Parties. No waiver, alteration or modification of the Agreement shall be binding on MCA unless in writing and signed by an authorized signor of MCA.

AGENDA ITEM 8:

TAX MATTERS

A. Monthly Collections Report

MANAGER’S COMMENTS:

Mr. Tyler Rash, Tax Administrator, will present the Monthly Collections Report for October 2025, and be available for questions and discussion.

The report is for information only; therefore, no action is required.

Monthly Collections Report

Watauga County

Bank deposits of the following amounts have been made and credited to the account of Watauga County. The reported totals do not include small shortages and overages reported to the Watauga County Finance Officer

Monthly Report October 2025

	<u>Current Month Collections</u>	<u>Current FY Collections</u>	<u>Current FY Percentage</u>	<u>Previous FY Percentage</u>
<u>General County</u>				
Taxes 2025	9,190,029.87	9,816,910.59	21.78%	24.54%
Prior Year Taxes	93,691.11	251,024.02		
Solid Waste User Fees	698,915.01	759,387.56	19.59%	22.31%
Total County Funds	\$9,982,635.99	\$10,827,322.17		
<u>Fire Districts</u>				
Foscoe Fire	177,511.68	187,425.92	26.34%	28.75%
Boone Fire	255,966.94	276,043.20	20.20%	21.65%
Fall Creek Service Dist.	1,789.28	2,085.43	14.51%	20.31%
Beaver Dam Fire	26,230.88	28,055.48	19.44%	27.72%
Stewart Simmons Fire	115,598.48	118,945.83	25.45%	28.51%
Zionville Fire	29,010.53	32,209.53	19.79%	20.66%
Cove Creek Fire	72,447.29	79,633.87	21.77%	21.12%
Shawneehaw Fire	44,426.68	49,612.82	28.66%	29.02%
Meat Camp Fire	54,490.09	59,991.39	18.07%	19.61%
Deep Gap Fire	50,984.93	55,494.49	19.05%	21.15%
Todd Fire	22,443.18	23,470.43	29.24%	27.97%
Blowing Rock Fire	188,140.61	199,428.27	26.55%	29.26%
M.C. Creston Fire	1,522.13	1,594.48	20.21%	18.46%
Foscoe Service District	21,641.31	23,937.23	21.52%	22.05%
Beech Mtn. Service Dist.	428.05	428.05	14.84%	17.65%
Cove Creek Service Dist.	53.65	53.65	15.94%	10.83%
Shawneehaw Service Dist	1,623.67	2,166.14	24.40%	21.94%
Total Fire Districts	1,064,309.38	1,140,576.21		
<u>Towns</u>				
Boone	1,394,258.83	1,506,945.35	15.62%	22.14%
Municipal Services	20,646.98	23,175.23	7.73%	27.50%
Total Town Taxes	\$1,414,905.81	\$1,530,120.58		
Total Amount Collected	\$12,461,851.18	\$13,498,018.96		

Begonia Horick Tax Collections Director

Lyle Rask Tax Administrator

AGENDA ITEM 8:

TAX MATTERS

B. Refunds and Releases

MANAGER’S COMMENTS:

Mr. Tyler Rash, Tax Administrator, will present the Refunds and Releases for October 2025, and be available for questions and discussion.

Mr. Rash noted that the release report appears different this month due to an error in the tax software, which required the report to be generated using an alternate method.

Board action is requested to accept the October 2025 Refunds and Releases Report.

Cat	Year	Bill	Adjustment	Activity	Amount	Customer Name 1	Entry Date	Reason
PP	2025	968	12281	Abatement	(\$4,200.30)	BLUE RIDGE AVIATION HOLDINGS LLC	10/14/2025	REL
PP	2025	1158	12238	Abatement	(\$9.09)	JACKSON FAMILY PROPERTIES LLC	10/03/2025	REL
PP	2025	2279	12240	Abatement	(\$8.81)	HARTLEY'S INTERIORS	10/06/2025	REL
PP	2025	3210	12295	Abatement	(\$3.71)	BLOWING ROCK SELF STORAGE LLC	10/16/2025	REF
RE	2024	5313	12220	Abatement	(\$612.55)	DEPARTMENT OF TRANSPORTATION	10/02/2025	REL
RE	2024	14342	12301	Abatement	(\$2,263.93)	LALLY, NABEL	10/22/2025	REL
RE	2024	25767	12258	Abatement	(\$205.74)	AYCOCK, WILLIAM C.	10/08/2025	REF
RE	2024	1000014	12204	Abatement	(\$315.38)	DENNIS CREEK LLC	10/01/2025	REL
RE	2025	8584	12321	Abatement	(\$1,378.53)	MANTOOTH PROPERTIES, LLC	10/30/2025	REL
RE	2025	8587	12322	Abatement	(\$596.53)	MANTOOTH PROPERTIES, LLC	10/30/2025	REL
RE	2025	8591	12323	Abatement	(\$52.62)	UNKNOWN TAXPAYER	10/30/2025	REL
RE	2025	8592	12324	Abatement	(\$2,175.25)	MANTOOTH PROPERTIES, LLC	10/30/2025	REL
RE	2025	8918	12211	Abatement	(\$50.78)	FULLER, TERESA LORRAINE, TRUSTEE	10/01/2025	REL
RE	2025	12707	12241	Abatement	(\$9,877.12)	J3M, LLC	10/07/2025	REL
RE	2025	15523	12237	Abatement	(\$192.71)	ANN SUSAN KAMONS	10/03/2025	REL
RE	2025	15955	12297	Abatement	(\$538.37)	ISACKSON-ROJAS, AMY	10/21/2025	REL
RE	2025	17228	12290	Abatement	(\$34.67)	DJA PROPERTIES, LLC	10/15/2025	REL
RE	2025	17638	12294	Abatement	(\$950.73)	COMBS, WILLA MAE MOODY	10/15/2025	REL
RE	2025	17639	12293	Abatement	(\$426.33)	CRAIG, NATHAN	10/15/2025	REL
RE	2025	17647	12292	Abatement	(\$426.33)	COMBS, JEANICE MAE	10/15/2025	REL
RE	2025	19088	12326	Abatement	(\$62.65)	PERKINS, PETER A	10/31/2025	REL
RE	2025	19089	12325	Abatement	(\$778.03)	PERKINS, PERCY JR	10/31/2025	REL
RE	2025	20202	12327	Abatement	(\$35.62)	TOOMEY, VINCENT P. JR.	10/31/2025	REL
RE	2025	20586	12236	Abatement	(\$873.45)	VINES, BOB AND WANDA	10/03/2025	REL
RE	2025	20593	12219	Abatement	(\$1,996.22)	SHOOK, RICHARD BRIAN	10/02/2025	REL
RE	2025	20596	12218	Abatement	(\$924.78)	LUNCEFORD, BOBBY RAY	10/02/2025	REL
RE	2025	21013	12242	Abatement	(\$550.71)	GREENE, JAMES C.	10/07/2025	REL
RE	2025	21043	12268	Abatement	(\$1,384.23)	NORRIS, CLARA W	10/09/2025	REL
RE	2025	21278	12298	Abatement	(\$1,208.88)	LALLY, NABEL	10/21/2025	REL
RE	2025	21935	12291	Abatement	(\$115.00)	HARMON, BILL J LIFE ESTATE	10/15/2025	REL
RE	2025	22843	12247	Abatement	(\$35,066.69)	VALLE CRUCIS MISSION SCHOOL	10/07/2025	REL
RE	2025	22900	12246	Abatement	(\$258.34)	VALLE CRUCIS MISSION SCHOOL	10/07/2025	REL
RE	2025	23395	12259	Abatement	(\$1,120.38)	PIONEER MOUNTAIN HOLDINGS, LLC	10/08/2025	REL
RE	2025	23426	12267	Abatement	(\$2,034.49)	MCGUIRE, MARK D.	10/09/2025	REL
RE	2025	24262	12262	Abatement	(\$1,330.87)	BEASLEY, VIRGINIA LEIGH	10/09/2025	REL
RE	2025	24742	12296	Abatement	(\$1,583.69)	TENNANT, JAMES L	10/21/2025	REL

RE	2025	26521	12299 Abatement	(\$146.46) SMALL, PRINCESS E.	10/21/2025 REL
RE	2025	26601	12245 Abatement	(\$715.58) RIVERA, JANICE E	10/07/2025 REL
RE	2025	26607	12243 Abatement	(\$66.24) RIVERA, JANICE E	10/07/2025 REL
RE	2025	27182	12256 Abatement	(\$1,038.68) CRITCHER, RODNEY, TRUSTEE	10/08/2025 REL
RE	2025	27581	12216 Abatement	(\$113.78) DEPARTMENT OF TRANSPORTATION	10/02/2025 REL
RE	2025	27772	12270 Abatement	(\$1,193.72) DALTON, SCOTTY GREY	10/09/2025 REL
RE	2025	29150	12304 Abatement	(\$498.82) COOK, JEFFERY DALE	10/28/2025 REL
RE	2025	30027	12271 Abatement	(\$248.77) REPLOGLE, MICHAEL R, TRUSTEE	10/10/2025 REL
RE	2025	30028	12279 Abatement	(\$3,777.52) REPLOGLE, MICHAEL R, TRUSTEE	10/13/2025 REL
RE	2025	30796	12266 Abatement	(\$4,152.53) CWBR1150, LLC	10/09/2025 REL
RE	2025	31081	12265 Abatement	(\$8,834.21) CWBR1150, LLC	10/09/2025 REL
RE	2025	31083	12250 Abatement	(\$2,208.83) CWBR1150, LLC	10/07/2025 REL
RE	2025	32446	12282 Abatement	(\$2,540.39) ABERNETHY, ROBERT C	10/14/2025 REL
RE	2025	32476	12223 Abatement	(\$1,159.31) NORRIS, JEFFERSON LAWRENCE, JR	10/02/2025 REL
RE	2025	32477	12222 Abatement	(\$31.16) NORRIS, JEFFERSON LAWRENCE, JR	10/02/2025 REL
RE	2025	32523	12221 Abatement	(\$61.37) NORRIS, JEFFERSON LAWRENCE, JR	10/02/2025 REL
RE	2025	32789	12257 Abatement	(\$115.00) AYCOCK, WILLIAM C.	10/08/2025 REL
RE	2025	33220	12203 Abatement	(\$3,533.30) THE COTTAGES OF BLOWING ROCK, LLC	10/01/2025 REL
RE	2025	33494	12244 Abatement	(\$3,111.11) LAWRENCE, MARGARET SCOTT	10/07/2025 REL
RE	2025	34217	12280 Abatement	(\$3,323.96) BUTLER, WILLIAM O JR	10/13/2025 REL
RE	2025	37843	12300 Abatement	(\$81.65) DAVIS, JONATHAN ANTHONY	10/22/2025 REL
RE	2025	39978	12201 Abatement	(\$1,396.80) KWEST, LLC	10/01/2025 REL
RE	2025	40024	12208 Abatement	(\$1,445.31) BRADEN, BRIAN D.	10/01/2025 REL
RE	2025	40131	12202 Abatement	(\$802.78) ROEMER, JON H, TRUSTEE	10/01/2025 REL
RE	2025	40457	12276 Abatement	(\$60.45) BURKE, CHRIS	10/13/2025 REL
RE	2025	40458	12277 Abatement	(\$2,479.41) BURKE, CHRIS	10/13/2025 REL
RE	2025	40459	12278 Abatement	(\$68.92) BURKE, CHRIS	10/13/2025 REL
RE	2025	40466	12206 Abatement	(\$1,445.31) BRADEN, BRIAN D.	10/01/2025 REL
RE	2025	40481	12207 Abatement	(\$1,445.31) BRADEN, BRIAN D.	10/01/2025 REL
RE	2025	42254	12217 Abatement	(\$12,119.72) SPA PROPERTIES I, LLC	10/02/2025 REL
RE	2025	43361	12233 Abatement	(\$2,421.93) WILSON, TRAVIS	10/03/2025 REL
RE	2025	43363	12232 Abatement	(\$7.90) WILSON, TRAVIS G	10/03/2025 REL
RE	2025	43371	12231 Abatement	(\$7.90) WILSON, TRAVIS G	10/03/2025 REL
RE	2025	44237	12288 Abatement	(\$1,645.51) RICHARDS, WILLIAM DAVID, TRUSTEE	10/15/2025 REL
RE	2025	44238	12287 Abatement	(\$62.93) RICHARDS, WILLIAM DAVID, TRUSTEE	10/15/2025 REL
RE	2025	44311	12273 Abatement	(\$66.24) BUTLER, TERRY M	10/10/2025 REL
RE	2025	44356	12274 Abatement	(\$90.16) BUTLER, TERRY M	10/10/2025 REL

RE	2025	44845	12275 Abatement	(\$97.89) HROZENCIK, ROBERT	10/10/2025 REF
RE	2025	45220	12230 Abatement	(\$7,304.57) DAN'L BOONE INN OF BOONE INC	10/03/2025 REL
RE	2025	46346	12305 Abatement	(\$980.91) HARRIS, FRANK C	10/28/2025 REL
RE	2025	46349	12306 Abatement	(\$980.91) COLLYER DAVIDSON I, LLC	10/28/2025 REL
RE	2025	46352	12307 Abatement	(\$1,026.14) COLLYER DAVIDSON I, LLC	10/28/2025 REL
RE	2025	46355	12308 Abatement	(\$980.91) HARRIS, FRANK C	10/28/2025 REL
RE	2025	46358	12309 Abatement	(\$980.91) SMITH, ROBERT WILLIAM	10/28/2025 REL
RE	2025	46361	12310 Abatement	(\$990.96) PERSIN, RICHARD A.	10/28/2025 REL
RE	2025	46364	12311 Abatement	(\$980.91) PIEDRA, ASTRID	10/28/2025 REL
RE	2025	46367	12312 Abatement	(\$980.91) PETERSILIE, NATALIE BETH	10/28/2025 REL
RE	2025	46370	12320 Abatement	(\$980.91) JCL HOLDING COMPANY, LLC - SERIES OI	10/29/2025 REF
RE	2025	46373	12313 Abatement	(\$1,005.32) SKET, ROBERT	10/29/2025 REL
RE	2025	46376	12314 Abatement	(\$990.96) BROWN, JOSHUA R	10/29/2025 REL
RE	2025	46379	12315 Abatement	(\$980.91) T&T ENTERPRISES OF BOONE LLC	10/29/2025 REL
RE	2025	46382	12316 Abatement	(\$980.91) T&T ENTERPRISES OF BOONE LLC	10/29/2025 REL
RE	2025	46385	12317 Abatement	(\$980.91) BIRCH ROAD PROPERTIES INC	10/29/2025 REL
RE	2025	46388	12318 Abatement	(\$980.91) COLLYER DAVIDSON I, LLC	10/29/2025 REL
RE	2025	46394	12319 Abatement	(\$980.91) SUMPTER, WILL T.	10/29/2025 REL
RE	2025	47231	12285 Abatement	(\$3,394.05) BLUE RIDGE TOURIST COURT, LLC	10/15/2025 REL
RE	2025	47235	12286 Abatement	(\$715.84) BLUE RIDGE TOURIST COURT, LLC	10/15/2025 REL
RE	2025	47603	12210 Abatement	(\$690.98) BOONE UNITED METHODIST CHURCH, I	10/01/2025 REL
RE	2025	47792	12226 Abatement	(\$1,433.54) MILLER, GEORGIA C	10/02/2025 REL
RE	2025	47794	12225 Abatement	(\$139.10) MILLER, GEORGIA C	10/02/2025 REL
RE	2025	48799	12254 Abatement	(\$69.18) SANTANA, JEREMY D.	10/08/2025 REL
RE	2025	48837	12253 Abatement	(\$72.86) SANTANA, JEREMY D.	10/08/2025 REL
RE	2025	49571	12229 Abatement	(\$2,472.22) ROY MILLER LIFE ESTATE	10/03/2025 REL
RE	2025	49709	12224 Abatement	(\$371.68) GREER, EDITH	10/02/2025 REL
RE	2025	50153	12215 Abatement	(\$210.92) DEPARTMENT OF TRANSPORTATION	10/02/2025 REL
RE	2025	50869	12255 Abatement	(\$114.16) WILLIS, WILL JACKSON	10/08/2025 REL
RE	2025	50871	12252 Abatement	(\$906.53) WILLIS, WILL	10/08/2025 REL
RE	2025	51308	12272 Abatement	(\$76.73) MCLENITHAN, PATRICK L	10/10/2025 REL
RE	2025	51311	12227 Abatement	(\$114.53) MCLENITHAN, PATRICK L	10/02/2025 REL
RE	2025	51653	12248 Abatement	(\$2,366.06) COMBS, J PAUL	10/07/2025 REL
RE	2025	51654	12249 Abatement	(\$571.14) COMBS, J PAUL	10/07/2025 REL
RE	2025	51709	12228 Abatement	(\$440.50) LATENDRESSE, JAMES J.	10/02/2025 REL
RE	2025	53359	12261 Abatement	(\$104.51) HOLLARS, GLENNA S AND AC	10/08/2025 REL
RE	2025	53360	12260 Abatement	(\$1,740.09) HOLLAR, GLENNA M	10/08/2025 REL

RE	2025	53572	12205 Abatement	(\$463.68) TIDWELL, EDGAR	10/01/2025 REL
RE	2025	54492	12209 Abatement	(\$747.31) CLEVINGER, THEODORE M	10/01/2025 REL
RE	2025	56515	12289 Abatement	(\$374.62) GREENE, STEVE, TRUSTEE	10/15/2025 REL
RE	2025	56590	12269 Abatement	(\$4.78) THE 2012 RICHARD WAYNE COOK LIVIN	10/09/2025 REL
RE	2025	1000030	12263 Abatement	(\$1,766.49) CWBR1150, LLC	10/09/2025 REL
RE	2025	1000031	12264 Abatement	(\$2,153.50) CWBR1150, LLC	10/09/2025 REL
PP	2025	1786	12234 Abatement	(\$2,226.00) EMBER HOSPITALITY GROUP LLC	10/03/2025 REL
RE	2025	22799	12251 Abatement	(\$402.58) CAMPBELL, MITCHELL	10/07/2025 ADJ
RE	2025	29146	12214 Abatement	(\$165.60) ELLIS, TERRY LEN (LIFE ESTATE)	10/02/2025 ADJ
RE	2025	50501	12239 Abatement	(\$115.00) NORRIS, MARTHA GRAGG	10/03/2025 ADJ
PP	2019	3766	12284 Abatement	(\$151.95) HAYES, TODD	10/15/2025 REL
PP	2025	977	12235 Abatement	(\$122.90) GARLOCK, MICHAEL	10/03/2025 ADJ
PP	2025	1384	12212 Abatement	(\$122.10) SANCHEZ, FRANCISCO	10/01/2025 REL
PP	2025	1690	12283 Abatement	(\$134.03) MOORE, CHARLES W.	10/15/2025 REL
PP	2025	1995	12213 Abatement	(\$125.06) KELLER, HAROLD	10/02/2025 ADJ
PP	2025	2060	12302 Abatement	(\$4.05) RITCHIE, CLEO BRISON	10/27/2025 REL
PP	2025	3059	12303 Abatement	(\$154.43) DURDEN, CAROLYN	10/27/2025 REL

TOTAL (\$184,587.94)

AGENDA ITEM 9:

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Change Order 11 for Emergency Services Facility

MANAGER'S COMMENTS:

Greene Construction, Inc. has submitted Change Order Request 11 for the Emergency Services Facility project. The request reflects weather-related delays experienced between August 1 and August 30, 2025.

During this period, work was halted for 12 calendar days due to wet job site conditions, with precipitation exceeding 0.10 inches on each of those days. These conditions impacted the project's critical path and prevented site work from progressing. According to NOAA data, the five-year average for days with precipitation greater than 0.10 inches in August is 8.4 days.

Based on this data, Greene Construction, Inc. is requesting an extension of four (4) calendar days to the project schedule to account for weather-related impacts. The updated contract completion date will be April 3, 2026.

Board action is requested to approve Change Order 11 with Greene Construction, Inc. to extend the contract completion date by four (4) calendar days due to adverse weather conditions experienced in August 2025.



CHANGE ORDER REQUEST

Greene Construction Inc.
525 George Wilson Rd
Boone , NC, 28607
License #: 1610

Attention: David GoldSmith
Company: CLARKNEXSEN
Address: 301 College Street Suite 300
Asheville, NC, 28801
Email: DGoldsmith@clarknexsen.com
Phone: (828) 232-0608

Project: Watauga County EMS Facility
Project #: 10056
Estimator: Isaac Webb
Phone: (828) 264-2611
Date: 09/24/2025

Change Order Request Breakdown

Description	Quantity	Unit	Notes
Change Order Request 11 - August 2025 Weather Days	4.00	DY	Updated Contract Completion Date 4/3/2026

Architect Signature _____ Date _____

Owner Signature _____ Date _____

Contractor Signature _____ Date _____

Watauga EMS August 2025 Weather Report

Greene Construction, Inc.

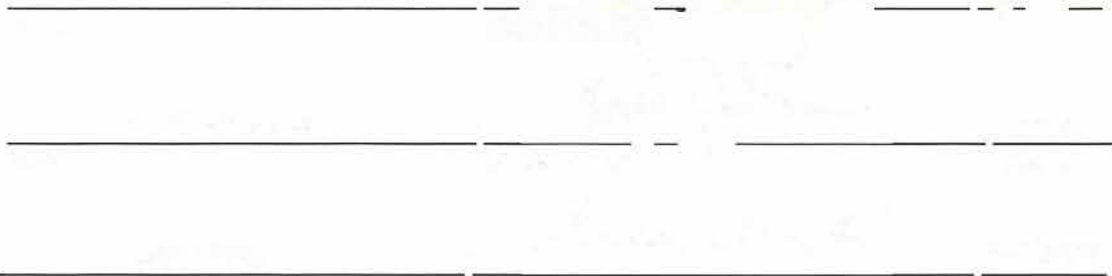
8/1/2025 through 8/30/2025

During August 2025, work performed from 8/1/2025 through 8/30/2025 GCI missed (12) calendar days due to wet job site conditions. Of those days (12) were due to precipitation greater than .10" and (12) of those days were "Impact" days being that site conditions were unsuitable for work to take place thus affecting "critical path".

The (5) year average according to NOAA for precipitation greater than .10" in the month of August is **8.4 days**.

Therefore, GCI will be requesting (4) additional calendar days to the project schedule due to precipitation from 8/1/2025 through 8/30/2025.

Below is a chart from NOAA with daily summaries of precipitation for the month of August.



Current Location: Elev: 3100 ft. Lat: 36.2140° N Lon: 81.6456° W
Station: **BOONE 1 SE, NC US USC00310982**

Observation Time Temperature: 0700 Observation Time Precipitation: 0700

Year	Month	Day	Temperature (F)			Precipitation					Evaporation		"Soil Temperature (F)"					
			"24 Hrs. Ending at Observation Time"		At Obs.	24 Hour Amounts Ending at Observation Time				At Obs. Time	24 Hour Wind Movement (mi)	Amount of Evap. (in)	4 in. Depth			8 in. Depth		
			Max.	Min.		Rain, Melted Snow, Etc. (in)	Flag	Snow, Ice Pellets, Hail (in)	Flag	Snow, Ice Pellets, Hail, Ice on Ground (in)			Ground Cover (see *)	Max.	Min.	Ground Cover (see *)	Max.	Min.
2025	08	01	83	66	68	0.00		0.0		0.0								
2025	08	02	84	61	61	0.10		0.0		0.0								
2025	08	03	64	57	58	0.28		0.0		0.0								
2025	08	04	61	56	56	0.10		0.0		0.0								
2025	08	05	64	56	58	0.25		0.0		0.0								
2025	08	06	63	56	57	0.10		0.0		0.0								
2025	08	07	70	57	60	0.10		0.0		0.0								
2025	08	08	67	59	61	0.00		0.0		0.0								
2025	08	09	70	56	56	0.02		0.0		0.0								
2025	08	10	72	56	57	0.00		0.0		0.0								
2025	08	11	74	57	63	0.02		0.0		0.0								
2025	08	12	70	63	66	0.85		0.0		0.0								
2025	08	13	78	66	66	0.58		0.0		0.0								
2025	08	14	79	65	65	0.83		0.0		0.0								
2025	08	15	82	60	60	0.02		0.0		0.0								
2025	08	16	79	60	60	1.11		0.0		0.0								
2025	08	17	82	60	60	0.02		0.0		0.0								
2025	08	18	83	60	60	0.00		0.0		0.0								
2025	08	19	81	60	64	0.10		0.0		0.0								
2025	08	20	75	64	65	0.02		0.0		0.0								
2025	08	21	82	63	63	0.10		0.0		0.0								
2025	08	22	78	62	64	0.88		0.0		0.0								
2025	08	23	73	63	64	0.03		0.0		0.0								
2025	08	24	72	62	63	0.00		0.0		0.0								
2025	08	25																
2025	08	26																
2025	08	27																
2025	08	28																
2025	08	29																
2025	08	30																
2025	08	31																
Summary			74	60		5.51		0.0										

Empty, or blank, cells indicate that a data observation was not reported.

*Ground Cover: 1=Grass; 2=Fallow; 3=Bare Ground; 4=Brome grass; 5=Sod; 6=Straw mulch; 7=Grass muck; 8=Bare muck; 0=Unknown

"s" This data value failed one of NCEI's quality control tests. "At Obs." = Temperature at time of observation

"T" values in the Precipitation or Snow category above indicate a "trace" value was recorded.

"A" values in the Precipitation Flag or the Snow Flag column indicate a multiday total, accumulated since last measurement, is being used.

Data value inconsistency may be present due to rounding calculations during the conversion process from SI metric units to standard imperial units.

AGENDA ITEM 9:

MISCELLANEOUS ADMINISTRATIVE MATTERS

B. Emergency Watershed Protection Engineering Services Selection

MANAGER'S COMMENTS:

The County recently advertised a Request for Qualifications (RFQ) for engineering services for the Emergency Watershed Protection Program. The County Manager, Emergency Services Director, and Soil and Water Technician reviewed the three proposals submitted.

Following the review, staff recommends awarding engineering services contracts to Blue Ridge Environmental Consultants, P.A. and Brushy Fork Engineering Division, PLLC. A total of 54 potential waterway sites have been identified that may qualify for the program. The sites will be divided between the two firms, with Brushy Fork Engineering covering the western portion of the county and Blue Ridge Environmental Consultants covering the eastern portion, approximately 27 sites each.

The County reserves the right to reassign projects between the firms if planning or execution challenges arise. Additionally, the County reserves the right to terminate any or all EWP projects that have not yet been designed or bid out.

Board action is requested to approve the award of engineering services contracts for the Emergency Watershed Protection Program to Blue Ridge Environmental Consultants, P.A. and Brushy Fork Engineering Division, PLLC.



Watauga County Soil & Water Conservation District

**971 West King Street
Boone, NC 28607
(828) 719 - 3409**

To: Board of Commissioners

Oct. 31st, 2025

CC: Deron Geouque, County Manager

Katie Hancock, Clerk to the Board

Will Holt, Emergency Services Director

Subject: Emergency Watershed Program Request for Qualifications Decision

Board of Commissioners,

Regarding the decision on project allocation for the Emergency Watershed Program request for qualifications of engineering services by Watauga County.

The County Manager, Emergency Services Director and the Soil and Water Technician reviewed all submissions. After review, the decision is to award the engineering services contract to Blue Ridge Environmental Consultants, PA and to Brushy Fork Engineering Division, PLLC. Currently there are 54 potential waterway sites identified that may qualify within this program. These sites are to be divided between two firms; with Brushy fork covering the western half and Blue Ridge Environmental covering the eastern half, currently 27 each. The county reserves the right to award any sites that encounter planning or execution challenges to either firm as necessary.

Respectfully,

Brian Bonville

Conservation Technician

Watauga Soil and Water Conservation District

WATAUGA COUNTY
REQUEST FOR QUALIFICATIONS
Engineering Services
For
Emergency Watershed Protection Projects



WATAUGA COUNTY
BOONE, NC
October 13, 2025

Advertisement

Watauga County is requesting qualifications from Engineering Firms to provide and assist with Design, Engineering, Construction Documents, Cost Analysis, Bidding, Specifications, and Construction Administration for Emergency Watershed Protection projects as approved by the Natural Resources Conservation Service (NRCS) and the Watauga County Board of Commissioners. Qualifications will be received on or before, but no later than 2:00 p.m., local time, on Monday, the 13th day of October 2025. Any proposal received after the designated time will be deemed late and will not be considered by Watauga County. Faxed proposals will not be accepted. The envelope shall be labeled "Request for Qualifications - EWP" and addressed to Mr. Deron Geouque, County Manager, County of Watauga, 814 West King Street, Boone, NC 28607 and include one (1) electronic PDF (flashdrive) and three (3) hard copies. Please contact Deron Geouque, County Manager, at the above address or call 828-265-8000 to inquire about the Request for Qualifications.

I. Project Background and Objectives

Watauga County is requesting qualifications from experienced, firms and/or organizations registered and operating in the State of North Carolina. This request is to provide technical and administrative Services in compliance with the requirements of the USDA-NRCS Emergency Watershed Protection program. Responses to this RFQ will be used to determine the relative qualifications of various firms to perform the scope of work and tasks specified. The County is seeking a firm/organization with demonstrated experience in the design, permitting, and contract administration requirements of the USDA-NRCS Emergency Watershed Protection program to include, but is not limited to developing a project design that includes construction drawings and specifications, an operation and maintenance plan, a quality assurance/ inspection plan and an engineer's estimate of the project installation costs, permitting, and providing necessary quality assurance during construction.

II. Project Description

The project consists of all Hurricane Helene approved projects as identified by NRCS. The qualified firm will need to, as a minimum, develop engineering design standards and reports that will provide a summary of existing conditions, recommendations on repair, construction documents, cost analysis, bidding, specifications, and construction administration.

III. Scope of Work

To facilitate construction and completion of projects, the Consultant will serve as the primary consultant to the County and/or assigned delegates. The Consultant will provide consultation, technical assistance, engineering and planning support, bid procurement, contractor selection, bid tabulations, contract award, contractor scheduling, coordination of contractors, monitoring/inspecting work in progress, inspection and certification of completed work, documentation of contractor progress, preparation of progress reports and final reports, management of payment requests, determining consistency and adherence to project plans & specifications, certification of projects, and project close-out for EWP task orders. Duties/tasks will include but not be limited to the following:

1. Right-of-Entry: Obtain appropriate documentation with correct signatures on Right of Entry document(s).
2. Title Searches/Land-Ownership: Verification of land ownership; assist with identification/ location of existing easements, and other hindrances to title.
3. Design and Permitting: Develop design documents (plans, details, and specifications) consistent with NRCS and County requirements sufficient to obtain required State and Federal permits for project areas requiring sediment removal and/or bank stabilization. Consultant shall obtain necessary topographic surveys, perform desktop and/or field environmental assessments to determine permit requirements for each project, prepare and submit applications and coordinate issuance of permits.

4. Bid documents: Preparation of bid documents, estimated cost of construction and construction schedule for project area.
5. Contract Administration, Bid Solicitation, and Contractor Selection Support: Provide County with project Scopes of Work; provide as-needed technical support, engineering recommendations, RFP development, bid solicitations, bid advertisement, bid evaluation/tabulation, contractor procurement, bid award, and guidance with executing contracts that are compliant with NRCS and Code of Federal Register (CFR) requirements.
6. Inspections/Construction Documentation: During construction on all sites, the Consultant will provide a qualified construction inspector to document the construction process and to assure that the work performed is consistent with the project Plans & Specifications as required and approved by NRCS observe and notate testing. In the event of deviation from the project plans, the Consultant will notify the County immediately.
7. Contract Management: The Consultant will assist the County with managing contract cost accounting. The Consultant will review task order budgets, monitor contractor invoicing, and track project costs to assure that budgets are maintained. The Consultant will provide the County and NRCS with recommendations to release payment for work completed that is determined to be complete and performed in accordance with project plans and specifications.
8. Progress Reports/Meetings: Inspection reports will be prepared monthly by the Consultant. A 5-Day Report will be prepared each week and submitted to the County; deviations to scope of work, costs, or schedule will be noted in the 5-Day Report. Other reports and progress updates may be required by the County or NRCS as needed. Periodic meetings may be required by the County or NRCS to be held at office locations defined by the contract or Statement of Work developed for each project. The Consultant shall attend meetings as requested by the County or NRCS.
9. Construction Close-out: A preliminary completion walk-through inspection will be performed by the Consultant noting any remaining items on a punch list. Upon notification from the contractor that the punch list items have been addressed, the Consultant will perform a final walk-through and approval of each project area with the County and NRCS field representative. A Final Report will be prepared at the conclusion of each completed project and submitted to the County and/or NRCS within the time prescribed by the contract. The Final Report will include before and after photos and/or as-built survey sufficient to show construction was performed in accordance with NRCS requirements.
10. Manpower Support:
Consultant must provide one individual to serve as Project Manager and function in the capacity described above. If the Respondent is selected based

on an employee expected to be hired and that employee is not hired, the agreement is subject to cancellation by County without penalty. Any changes in personnel by the Consultant must be approved by the County.

Weekly coordination of work assignments will be required.

During completion of projects, the Consultant's Project Manager and/or staff may be required to be onsite full-time until the project is stabilized or restored to functional order. Watauga County will not reimburse the Consultant for such expenses or provide shelter or food during completion of the projects.

IV. Request for Qualifications

Watauga County seeks Letters of Qualification from engineering firms with the following knowledge and experience:

- Complex projects of similar size and scope
- Experience working with NCDEQ
- Experience working with NRCS
- Erosion Control and Stream Channel Stabilization
- Project Design
- Cost control methods
- Construction Management
- Experience working with county government officials.

Engineering and Land Surveying consultants must be properly licensed and registered as required by Chapter 89C of the North Carolina General Statutes.

V. Requirements for Responses

Responses shall provide, at a minimum, the following information. Responses that fail to adequately address all items listed below may be disqualified from consideration.

Prime Firm Experience

Identify at least three similar or closely similar, projects that were completed by the firm. Provide the following information:

- Project name, address and telephone number
- Client name, title, address and telephone number
- Description of scope of project
- Size of project.
- Project design
- Cost of project...estimated cost and actual cost. Also explain any factors that contributed to the actual cost exceeding the estimated cost by more than 2%. Indicate how you control costs and how this has been effective in the past.
- Estimated schedule and actual schedule. Explain any factors that caused the actual schedule to exceed the estimated schedule by more than 30 days.

- Identify all consultants and/or firms that participated in the project and their roles

Associated Firm Profile

Identify the firm that will be prime along with associated firms and consultants. For each associated firm and/or consultant, provide the following information:

- Firm name, address, telephone number, facsimile number, principal/CEO and contact person (including title)
- Intended role for this project
- Identify, by name, the members of the Design team, their roles and responsibilities.
- Brief description of firm history
- Three references

Key Personnel

Provide an organizational chart and identify the following:

- Chief Executive Officer (CEO)
- Principals
- The project architect who will manage the Project
 - Sub-consultants

Understanding

Briefly state your firm's understanding of the Watauga County EWP project.

- Expression of the offeror's understanding of the services being requested.
- A detailed description of the offeror's intended approach to providing the services identified in the Scope of Work.
- A list of all major tasks to be performed by the offeror and the deliverable products associated with each task. Also include information regarding the timelines associated with the delivery of required tasks.
- Understanding of the content of Damage Survey Reports (DSRs) used in the EWP planning process and experience interpreting DSRs.
- Experience obtaining right-of-entry, easements, and access agreements with private property owners, corporations, and non-profits.
- Understanding of federal/state environmental laws including but not limited to: Clean Water Act, 401 Water Quality Certification, US Army Corps Section 404, and Identification of Endangered species

Insurance Requirements

The firm shall procure and maintain insurance as set forth below. Firm shall cause Owner to be listed as an additional insured on any applicable general liability insurance policy carried by firm.

The limits of liability for the insurance required are as follows:

1. Workers' Compensation: Statutory
2. Employer's Liability --

- a. Bodily injury, each accident: \$1,000,000
 - b. Bodily injury by disease, each employee: \$1,000,000
 - c. Bodily injury/disease, aggregate: \$1,000,000
- 3. General Liability --
 - a. Each Occurrence
 - Bodily Injury and Property Damage: \$1,000,000
 - b. General Aggregate: \$2,000,000
- 4. Excess or Umbrella Liability --
 - a. Per Occurrence: \$1,000,000
 - b. General Aggregate: \$1,000,000
- 5. Automobile Liability Combined Single Limit
 - Bodily Injury and Property Damage: \$1,000,000
- 6. Professional Liability –
 - a. Each Claim Made \$2,000,000
 - b. Annual Aggregate \$2,000,000

Project Approach

Describe your firm's project approach and schedule of implementation and operation.

Other Projects

Identify all other projects in which your firm is currently engaged in and has completed within the last three years. Provide the name and address of the project, along with the client's name and telephone number.

Firms Submission

The Engineering firm shall submit one (1) electronic PDF (flashdrive) along with three (3) hard copies of the RFQ response. Facsimile submissions will not be accepted. Submissions must be signed by an individual authorized to bind the firm to a contract. Proposals received after 2:00 p.m. on October 13, 2025 will be disqualified from consideration. All proposals must be contained within a package that is marked "Request for Qualifications - EWP" and addressed to the following: Watauga County, ATTN Deron Geouque, 814 West King Street, Boone, NC, 28607.

VI. Selection Process

The EWP committee consisting of the County Manager, Emergency Services Director, Planning and Inspections Director, and the Soil and Water Technician shall review all submittals and develop a short list of firms. Interviews may be conducted with the short-listed firms to permit further evaluation of qualifications. A firm will be selected for recommendation to the County Board of Commissioners for negotiating contract terms, including a fair and reasonable price.

If a satisfactory contract cannot be negotiated with that firm, the County shall formally end negotiations with that firm and select the next most favored provider and attempt to negotiate with that firm. The County reserves the right to reject all submitted proposals and request a new RFQ if necessary. Selection will be based

primarily on specific experience with master plans, previous work performance and capacity to perform the work.

VI. Evaluation Criteria

By way of example, but not limitation, the following considerations will be utilized during the selection process from the submitted and eligible proposals:

- Demonstrated understanding of the project scope, approach to providing the requested services and understanding of the USDA/NRCS EWP Program.
- Demonstrated experience successfully providing similar services in the past to the USDA-NRCS EWP Program and staff.
- The successful experience of the staff proposed to be assigned to this project to perform the type of work required.
- The firm's financial ability to undertake the work and assure the liability as well as adequacy of an accounting system to identify costs chargeable to the project.
- The firm's proven ability to complete tasks on time and within budget.
- Project approach and methodology.
- Overall performance on past projects, as evidenced by previous contracts.
- Ability to respond quickly for emergency floodplain, watershed management, or civil construction issues.

VI. Award of Contract

The County will award a contract to a firm(s) deemed to be fully qualified and best suited to provide the required services, as determined solely by the County, taking into consideration the evaluation factors set forth in Section 2.F. Evaluation of Proposals. No other factors or criteria shall be used in the evaluation of proposal or selection. At the County's sole discretion, the County reserves the right to take the following actions in connection with this RFQ:

- To perform interviews with one or more Consultants prior to selection.
- To request additional information from any or all Consultants.
- To judgmentally select the successful Consultant that best meets the needs of the County.
- To reject any or all proposals.
- To meet with select Consultants at any time to gather additional information.

The County shall not be deemed to have finally selected a Consultant until a contract has been successfully negotiated and signed by both parties.

AGENDA ITEM 9:

MISCELLANEOUS ADMINISTRATIVE MATTERS

C. Old Cove Creek Project Bid Award

MANAGER'S COMMENTS:

The County solicited bids for the reconstruction of the Old Cove Creek facility. Three (3) bids were received, with Greene Construction identified as the lowest responsive bidder at \$2,481,513. The proposal includes a base bid of \$1,741,095 for a like-for-like reconstruction and \$740,418 for proposed enhancements.

Proposed funding sources include \$500,000 from FEMA for the insurance deductible and a maximum of \$1,000,000 from insurance proceeds, leaving a potential funding gap of \$981,513, contingent upon receipt of the FEMA and insurance funding. To address the potential shortfall, the County is actively pursuing supplemental funding through PARTF, OSBM, and TDA.

Should the Board of Commissioners wish to proceed, initial project funding would be provided through Cash Flow Loans available from the North Carolina Department of State Treasury. In the event that the County is unsuccessful in securing all or part of the additional funding to cover the gap, the remaining funds would be appropriated from the General Fund Balance.

Board action is requested to award the bid to Greene Construction in the amount of \$2,481,513, which includes the alternates.

Bid Tabulation Sheet

Old Cove Creek School

November 7, 2025

[illegible]

AGENDA ITEM 9:

MISCELLANEOUS ADMINISTRATIVE MATTERS

D. Budget Amendment

MANAGER’S COMMENTS:

The Finance Office has submitted a budget amendment for Board consideration to allocate Fiscal Year 2025 funding for the Sanitation Capital Reserve Fund in accordance with North Carolina Department of Environmental Quality (DEQ) requirements.

The amendment transfers \$1,595 from Landfill Retained Earnings to the Capital Reserve Fund to meet annual reserve requirements.

Board action is requested to approve the budget amendment as presented.



WATAUGA COUNTY
FINANCE OFFICE

814 West King St., Suite 216, Boone, NC 28607 Phone (828) 265-8007

MEMORANDUM

TO: Deron T. Geouque, County Manager
FROM: Watauga County Finance Office
SUBJECT: Budget Amendments
DATE: June 30, 2025

The following budget amendment requires the approval of the Watauga County Board of Commissioners. Board approval is requested.

<u>Account #</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>
663991 399100	Retained Earnings		1,595
669800 498067	Transfer to Capital Reserve	1,595	
673980 398066	Transfer from Landfill		1,595
679930 499306	Landfill Capital Reserve Requirements	1,595	

FY 25 funding for the Sanitation Capital Reserve fund per DEQ.

AGENDA ITEM 9:

MISCELLANEOUS ADMINISTRATIVE MATTERS

E. Boards and Commissions

MANAGER'S COMMENTS:

Valle Crucis Historic Preservation Commission

The terms of Mr. Scott Jensen and Mr. Pat Brown on the Valle Crucis Historic Preservation Commission are expiring, and both have expressed a desire to continue serving. The appointments are for three-year terms.

This item was presented for first reading at the November 4, 2025 meeting and is now before the Board for second reading and consideration of approval.

Board action is requested to reappoint Mr. Scott Jensen and Mr. Pat Brown to the Valle Crucis Historic Preservation Commission for three-year terms.

Volunteer Application for Advisory Committees – Phillip Hardin

The County has received a volunteer application from Mr. Phillip Hardin of Banner Elk (Shawneehaw Township) expressing interest in serving on the Watauga County Board of Adjustment or the Watauga County Social Services Board.

Mr. Hardin is currently employed as the Economic Services Director for Buncombe County Health and Human Services and has worked in the social services field for 37 years, including time as a Department of Social Services Director. He also has significant volunteer experience, having served 12 years on the City of Asheville Board of Adjustment, where he was Chair for the last four years of his term.

At this time, there is one vacant alternate position on the Watauga County Board of Adjustment. This seat was vacated and will not initially be for a full term, expiring in November 2026.

Board action is now requested to appoint Mr. Phillip Hardin to the alternate position on the Watauga County Board of Adjustment, with the term expiring in November 2026.



WATAUGA COUNTY

*Department of
Planning & Inspections*

126 Poplar Grove Connector Suite 201 • Boone, North Carolina 28607 (828) 265-8043

TTY 1-800-735-2962

Voice 1-800-735-8262

or 711

FAX (828) 265-8080

Memorandum

Date: October 27, 2025
To: Deron Geouque, County Manager
Katie Hancock, Clerk to the Board
From: Jason Walker, Director of Planning & Inspections
Re: Boards

Board of Adjustment

The Board of Adjustment has two positions expiring, Mr. Kenny Baughman and Mrs. Jenna Isenhour. Both individuals have expressed an interest in remaining on the Board.

There is one vacant position on the Board of Adjustment as an alternate. At the last meeting there was a first-reading recommendation for Mr. Phillip Hardin. If the Board of Commissioners wishes, he may fill this empty seat.

Valle Crucis Historic Preservation Commission

The Valle Crucis Historic Preservation Commission has two seats expiring: Mr. Scott Jensen and Mr. Pat Bowman. Both individuals have expressed interest in remaining on the commission.

Volunteer Application
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form.
Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230

Name: _____

Home Address: _____

City: _____ Zip: _____

Telephone: (H) _____ (W) _____ (Fax) _____

Email: _____

Place of Employment: _____

Job Title: _____

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|------------------------------------|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | Gender | Ethnic Background | |
|------------------------------|--|--------------------------------|
| <input type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic |
| <input type="radio"/> Female | <input type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1.
2.
3.

**Volunteer Application
Watauga County Boards And Commissions
(Continued)**

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

**Work
Experience:**

**Volunteer
Experience:**

**Other
Experience:**

**Other
Comments:**

Signature: _____

Phillip Hardin

Date: _____

Print Form

Reset Form

AGENDA ITEM 9:

MISCELLANEOUS ADMINISTRATIVE MATTERS

F. Announcements

MANAGER’S COMMENTS:

Occupational Building Addition Ribbon Cutting

The Trustees of Caldwell Community College and Technical Institute (CCC&TI) have invited the Board of Commissioners to attend the Occupational Building Addition Ribbon Cutting on Thursday, November 20, 2025, at 2:00 P.M. on the Watauga Campus.

An invitation has been provided, and attendees are asked to RSVP by November 13, 2025.

Watauga County Employee Christmas Luncheon

The Watauga County Employee Christmas Luncheon has been scheduled for Tuesday, December 9, 2025, at Dan'l Boone Inn. Two seating times will be available, with the first group beginning at 11:30 A.M. and the second at 1:00 P.M.



OCCUPATIONAL BUILDING ADDITION

RIBBON CUTTING

WATAUGA CAMPUS
CALDWELL COMMUNITY COLLEGE
& TECHNICAL INSTITUTE

THURSDAY • NOVEMBER 20, 2025

The Caldwell Community College and Technical Institute
Board of Trustees

Cordially Invites You to Attend

The Occupational Building Addition Ribbon Cutting
on Thursday, November 20, 2025 at 2:00 pm
(tours and reception to follow ceremony)

Caldwell Community College and Technical Institute
Watauga Campus Occupational Building
372 Community College Drive
Boone, North Carolina

Please RSVP to Christina Bryant at 828.726.2240
or clbryant@cccti.edu
by Thursday, November 13th, 2025



AGENDA ITEM 10:

COMMISSIONERS' COMMENTS

AGENDA ITEM 11:

BREAK

AGENDA ITEM 12:

CLOSED SESSION

Attorney-Client Matters – G.S. § 143-318.11(a)(3)

- Including Case No. 5:25-cv-157, *Watauga County Voting Rights Task Force v. Watauga County Board of Elections*

Acquisition of Real Property – G.S. § 143-318.11(a)(5)

The seal of Watauga County, North Carolina, is a circular emblem. The outer ring contains the text "SEAL OF WATAUGA COUNTY" at the top and "NORTH CAROLINA" at the bottom, separated by two stars. Inside the ring is a landscape scene featuring a river flowing through a valley, with mountains in the background and a cluster of pink flowers in the foreground. A banner at the top of the inner circle displays the year "1849".

AGENDA ADDENDUMS AND SUPPLEMENTAL MATERIALS FROM BOARD MEETING

AGENDA ADDENDUM
WATAUGA COUNTY BOARD OF COMMISSIONERS
TUESDAY, NOVEMBER 18, 2025 AT 5:30 PM

AGENDA ITEM 5:

RESOLUTION IN SUPPORT OF ADDRESSING THE ACCESSIBILITY AND AFFORDABILITY OF EARLY CHILDHOOD EDUCATION IN THE STATE OF NORTH CAROLINA

MANAGER’S COMMENTS:

In addition to the resolution, David Jackson, President/CEO of the Boone Area Chamber of Commerce, will provide an update on early childhood initiatives supported by the County’s investment. Key points include leveraged grant funding for the Pathways to Accreditation Program, fundraising to support childcare workers and center stabilization, and ongoing challenges as the number of licensed centers has declined. Hannah Robinson Michael of NC Child will also share information and statistics regarding statewide and local childcare.

This update is for information only.

AGENDA ITEM 9:

MISCELLANEOUS ADMINISTRATIVE MATTERS

E. Boards and Commissions

MANAGER’S COMMENTS:

High Country Rural Planning Organization (RPO) Rural Transportation Advisory Committee (RTAC)

Braxton Eggers, Watauga County Commissioner, has been serving as Watauga County’s representative on the High Country RPO Rural Transportation Advisory Committee (RTAC). His term will expire on December 31, 2025, and a Watauga County Commissioner is requested to fill the upcoming vacancy. Reappointment of the current representative is an option.

The RTAC serves as the RPO’s governing board and includes county and municipal officials from the region, as well as a member representing the NC Board of Transportation. The committee meets quarterly at the High Country Council of Government offices in Boone. Appointments should comply with Title VI of the Civil Rights Act of 1964.

Board action is requested to appoint a Watauga County Commissioner to the RTAC for the upcoming term.

AGENDA ITEM 9:

MISCELLANEOUS ADMINISTRATIVE MATTERS

G. Proposed Resolution Establishing the Sheriff's Salary

MANAGER'S COMMENTS:

Pursuant to N.C. Gen. Stat. § 153A-92, the Board must establish the Sheriff's salary prior to the filing period so that the appropriate filing fees can be determined, as outlined in the draft resolution. The entry-level salary on the County's current pay plan is \$120,902.

Board action is required to set the salary by adopting the proposed resolution.



PUBLIC COMMENT SIGN-IN

WATAUGA COUNTY BOARD OF COMMISSIONERS

MEETING DATE: November 18, 2025

WATAUGA COUNTY BOARD OF COMMISSIONERS PUBLIC COMMENT RULES

At the April 18, 2023, Watauga County Board of Commissioners meeting, the Board amended the policy for public comment before the Board as follows:

In accordance with North Carolina General Statutes 160A-81.1, the Watauga County Board of Commissioners establishes the following policy and rules regarding Public Comment.

- The Board does hereby establish a time period of up to sixty (60) minutes, for an open forum, at the beginning of each regular meeting to hear citizen comments.
- Persons who wish to speak must register on the sign-up sheet located on the information desk outside the meeting room. Sign-up sheets will be available one hour prior to the start of each meeting.
- Speakers shall provide their name and address at the start of their comments.
- Each speaker is allocated up to three (3) minutes to speak. No public comment period shall extend beyond one (1) hour. The Chair reserves the right to reduce the time limitation for individual speakers in order to meet the one (1) hour time limit and as necessary for efficient conduct of business.
- A speaker may not share or relinquish any remaining time they have not used to another speaker and shall only be allowed to speak once during the public comment period.
- Speaker substitutions at the meeting are not allowed.
- Comments are to be directed to the Board as a whole. The forum is intended to provide the Board of Commissioners an opportunity to hear citizens. It is not intended to subject the Board to answering impromptu questions. Citizens will be expected to be civil in their language and presentation and not to engage in slander or name-calling.
- Speakers shall refrain from personal attacks and/or threats directed towards County staff, elected Board members, or members of the public. Insults, profanity, use of vulgar language or gestures, or other inappropriate behavior are not allowed.
- Speakers shall limit their comments to matters that are germane to, or within the jurisdiction of the Watauga County Board of Commissioners.
- Speakers shall address the Board with any, and all public comments. Comments, questions, jeering, or other interruptions from the audience are not allowed. Speakers shall likewise not address or respond to members of the audience.
- The Chair, or presiding officer, has the authority to enforce the Rules of Decorum. Failure to obey these Rules may result in the forfeiture of the remaining speaking time and possible criminal charges. Individuals who engage in egregious or repeated violations may be asked to leave the meeting.
- During the open forum, speakers should not discuss any of the following:
 - a. Matters which concern the candidacy of any person seeking public office, including that of the person addressing the Board.
 - b. Matters in current or anticipated litigation.
 - c. Advertising or promoting the sale of products, services, or private enterprise.
 - d. Promoting any contest or lottery.

SPEAKER LIST

Please clearly print your name. By printing your name, you acknowledge that you have read, understood, and agree to abide by the rules outlined above.

Please state your name before speaking.

- | | |
|------------------------------|-------------------------------------|
| 1. <u>Sally Gill-Johnson</u> | 6. <u>Harriet Peters</u> |
| 2. <u>Alana Baird</u> | 7. <u>Kristen Ryberg</u> |
| 3. <u>Cathy Williamson</u> | 8. _____ |
| 4. <u>Tyler Brown</u> | 9. _____ |
| 5. <u>Misty Mayfield</u> | 10. _____ |

ADDITIONAL SIGN-UP SPACE AVAILABLE ON THE BACK.



BOONE AREA CHAMBER OF COMMERCE

579 Greenway Rd; Suite 101

Boone, NC 28607

828-264-2225

Fax 828-264-6644

www.boonechamber.com

E-mail: david@boonechamber.com

To: Watauga County Board of Commissioners

From: David Jackson, President/CEO, Boone Area Chamber of Commerce

Date: 11/18/25

Re: Update on Early Childhood Development & Education fund activities

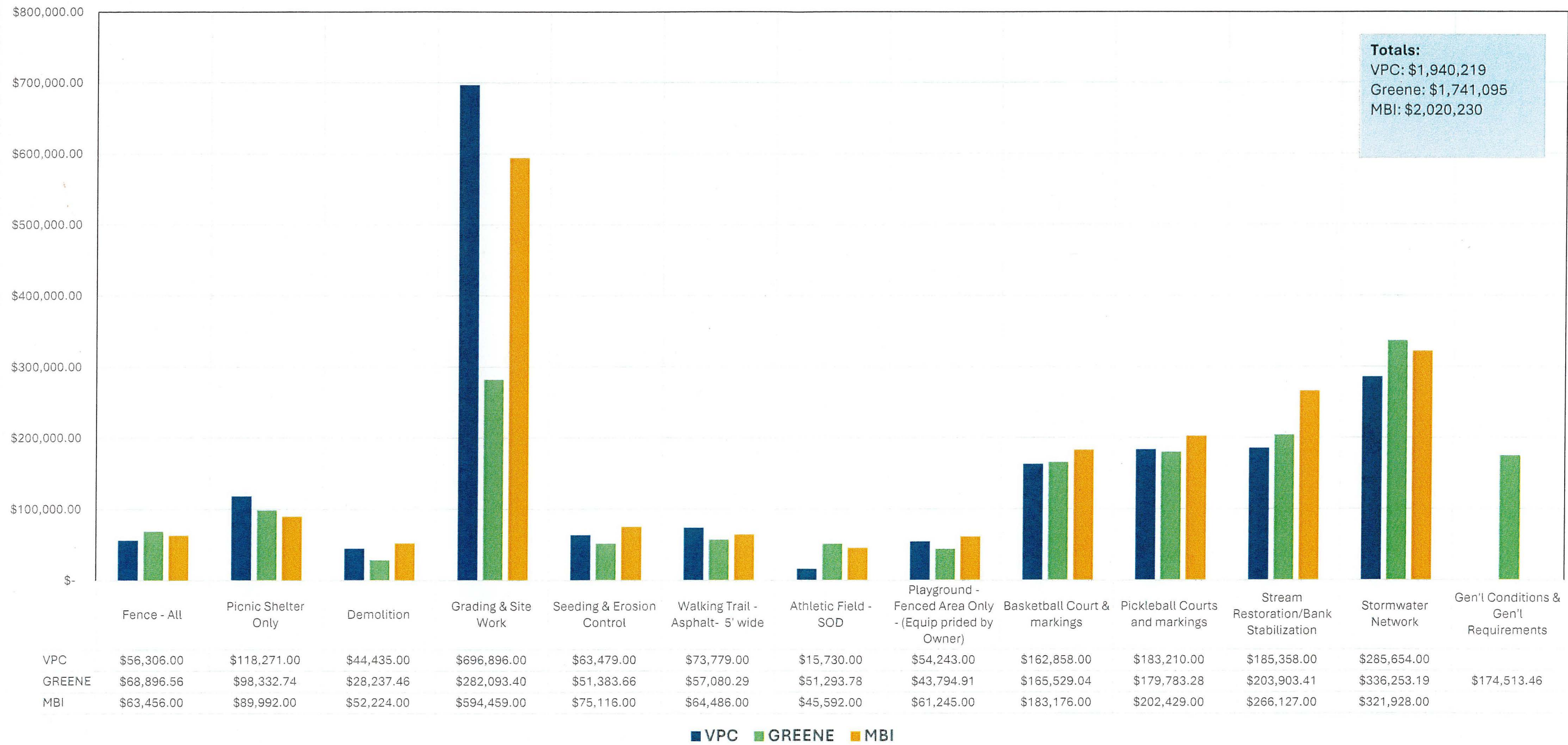
Please see the below bullet points as a general update of the activities of the Boone Area Chamber of Commerce Foundation and Watauga EDC as it relates to our support of early childhood as a key economic development issue in our area. I will be happy to answer any questions you have about these initiatives or any other activities related to our work. The Chamber Foundation remains thankful of your investment in this important work, and for the help it supplies the industry that supports every other business in Watauga County.

- Funding of *Pathways to Accreditation* program through The Children's Council of Watauga County
 - Leveraged \$60,000 Watauga County investment to gain \$50,000 in one-time grant money through Center for Disaster Philanthropy allocation of Helene-related funding through Truist Foundation.
 - Combined with additional private fundraising, we will provide full funding for *Pathways to Accreditation* for the coming year, along with curriculum enhancements for early childcare educators.
- Special Fundraiser in the summer to provide one month of Childcare assistance for childcare workers, a state-wide legislative priority
 - \$15,024 was allocated across 9 centers with qualifying employees
 - Data will be collected and shared with agency partners and State legislators on the impact of one month of this funding subsidy,
- Boone Area Chamber of Commerce is finalizing a holiday "Gift of Stabilization," which will provide stabilization funding to all 28 childcare centers in Watauga County, Watauga Afterschool, licensed Pre-K, and WYN students. Allocations will be made on a per-student pro-rata basis and will provide for extra funding to the centers around the holidays. Thanks to a \$50,000 gift from a private donor, we have raised a total of \$62,200 for this effort. We will be contacting centers and announcing more about this effort in the coming days.
 - Centers will use funds to stabilize their business and/or support the families they serve.
 - Funding comes at a time when the State budget has not been finalized, meaning legislation regarding stabilization and subsidy floors remains in flux – and likely will until the summer of 2026.
 - Our number of licensed centers has dropped from 35 to 28, post-Helene. Some of that is due to retirement and other closures are due to the precarious nature of the business model.
- Hosting a luncheon to help introduce EXCEL NC, a new program supported by NC Child that further connects the business community to early childhood initiatives and priorities through the lens of economic development. The event will be held on **Wednesday, December 3rd**, at the Chamber from 11:30AM-1:30PM, and each of you will be invited to attend.

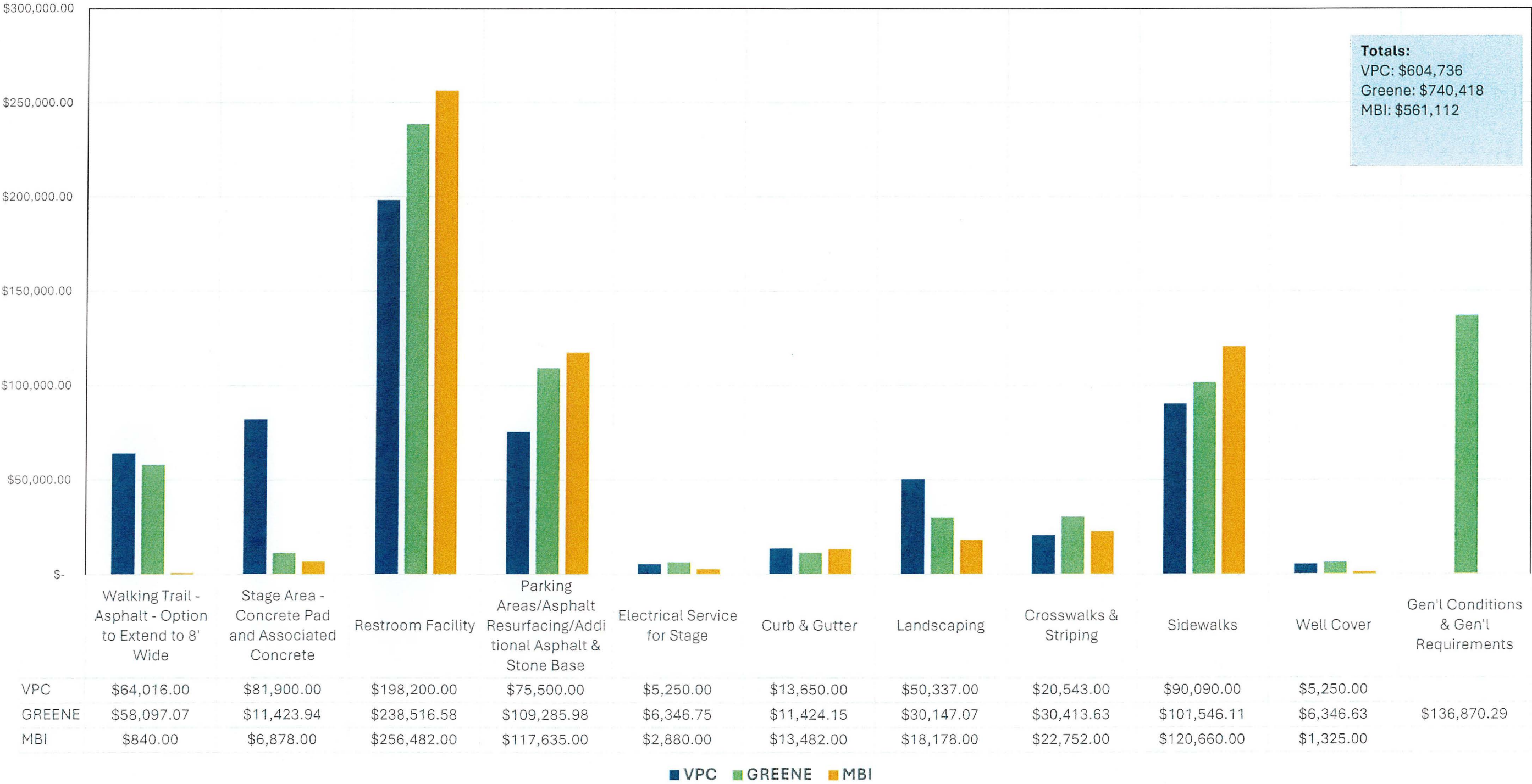
COVE CREEK PICNIC PAVILION: Bids Summary

17 November 2025

BASE BID: Bid amount by items



ALTERNATE BID: Bid amount by items



Doug Matheson
Chair of the Board

Dennis Aldridge
Vice-Chair



Larry Fontaine
Secretary

Jeff Whitson
Treasurer

468 New Market Blvd.
Boone, NC 28607

www.hccog.org

Phone: 828-265-5434

Fax: 828-265-5439

TO: Deron Geouque, Watauga County Manager

FROM: David Graham
Transportation Planner

SUBJECT: Appointment for High Country Rural Planning Organization (RPO)
Rural Transportation Advisory Committee (RTAC)

DATE: October 16, 2025

The High Country RPO's Rural Transportation Advisory Committee (RTAC) is the RPO's governing board and is comprised of one county commissioner from each county, one municipal elected official from each county, one elected official from each municipality with a population of 10,000 or more, and one member representing the NC Board of Transportation.

Braxton Eggers, Watauga County Commissioner, has been serving as the Watauga County Representative on the RTAC. Braxton's term is set to expire on December 31, 2025. Therefore, I am requesting a Watauga County Commissioner to fill Braxton Eggers's vacancy on the RTAC. ***Please note that a reappointment is possible.***

The RTAC's regular meeting date and location is the third Wednesday of February, May, August, and November at the High Country Council of Government offices in Boone.

Municipal representatives on the RTAC are chosen by a caucus of the municipalities within each county. No procedure is spelled out in the RTAC bylaws that describe alternating representation among towns or process for selecting a municipal representative. Therefore, decisions on appointments or reappointments of municipal representatives to the RTAC are left to the town's administration and governing boards.

Please consider Title VI of the Civil Rights Act of 1964 which prohibits discrimination on the basis of race, color, or national origin when deciding on an appointment to the RTAC.

Please have the appointment to the RTAC selected by January 5, 2026 and notify me of this appointment. I will be glad to help in any way or answer any questions you may have regarding this request. You may contact me at 828-265-5434, ext. 135 or by email at dgraham@hccog.org.

STATE OF NORTH CAROLINA

COUNTY OF WATAUGA

A RESOLUTION ESTABLISHING THE SHERIFF'S SALARY

WHEREAS, filing for the office of Watauga County Sheriff begins on Monday, December 1, 2025, at 12:00 noon; and

WHEREAS, the deadline for filing is Friday, December 19, 2025, at 12:00 noon; and

WHEREAS, the Watauga County Board of Commissioners desires to adopt a new salary for the office of Sheriff pursuant to North Carolina General Statutes 153A-92 at a rate of \$120,902 for the next term of office of the then Sheriff; and

WHEREAS, this resolution is made more than fourteen (14) days before the last day of filing notice of candidacy for this office;

NOW THEREFORE, BE IT RESOLVED that the annual salary for the office of the Sheriff shall be \$120,902 when such person elected to the office in the next general election takes said office.

ADOPTED this the 18th day of November, 2025.

Braxton Eggers, Chairman
Watauga County Board of County Commissioners



ATTEST:

Katie Hancock, Clerk to the Board